Finance

Full Council 12 November 2026

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 26/073 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

12.1 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

12.1.3 a schedule of payments made ("Schedule Bi") to be noted as having been authorised in accordance with Paragraph 8.1.3 (payments authorised by the Clerk in consultation as necessary with the Council Chairman and/or relevant Body Chairman);;

12.1.4 a schedule of payments made ("Schedule Bii") to be noted as having been authorised in accordance with Paragraph 8.1.4 (payments authorised by the Clerk);

.Schedule B i – the Clerk in conjunction with the Chairman

Item	Date of Payment	Payee Details	Amount £
		Electronic Bank Payments	
1.	15/09/26	RC Saunders: Height barrier repair inc VAT	1440.00
2.			

.Schedule B ii – the Clerk

Item	Date of Payment	Payee Details	Amount £
		Electronic Bank Payments- September	
1.	15/09/26	Dads shop: 2 stroke oil, pine, paintbrush, bolt inc VAT	46.25
2.	15/09/26	CIA Fire and security: call out fee and gate repair (tennis courts) inc VAT	201.55
3.	30/09/26	Unity trust: Manual handling charge	0.80
4.	03/09/26	West Berkshire Council: Fee for traffic management at cycleway	349.00
		Card Payments and Direct Debits- September	
1.	01/09/26	Lloyds: monthly card fee	
2.	15/09/26	West Berkshire Council: Street trader licences	222.00
3.	15/09/26	MVP: Scarecrow competition fee entry	10.00
4.	18/09/26	Castle Water: Water bill for fairground inc VAT	418.60
5.	08/09/26	Amzn: Laminating pouches A4 inc VAT	12.35
6.	14/09/26	Village eye: market advertisement inc VAT	198.00
7.	14/09/26	OVO energy: outstanding debit payment inc VAT	275.71
8.	17/09/26	Amzn: coffee for office inc VAT	31.84
9.	23/09/26	Canva: annual subscription inc VAT	100.00
10.	21/09/26	Canva: Flyer for Market inc VAT	14.50
11.	21/09/26	Bigartbanners: market and NP banners inc VAT	82.75
12.	21/09/26	Canva: posters inc VAT	28.00

Item	Date of Payment	Payee Details	Amount £
		Electronic Bank Payments- October	
1.	13/10/26	Oliver signs: summer newsletter inc VAT	326.58
2.	13/10/26	Tactical: litter bin emptying for holiday cover inc VAT	174.00
3.	13/10/26	S Taylor: fuel charge	16.50
4.	13/10/26	Dads shop: Keys and key tags inc VAT	60.09
5.	13/10/26	G Bridgman: reimbursement for summer social	232.98
		Card Payments and Direct Debits- October	
6.	02/10/26	Post office: postage	14.40
7.	02/10/26	Newbury collage: Neighbourhood plan binding	43.92
8.	03/10/26	Lloyds: monthly card fee	3.00
9.	08/10/26	Canva: NP posters inc VAT	23.49
10.	08/10/26	Amzn: balls for scarecrow comp inc VAT	9.29
11.	13/10/26	GOV Land registry: registration search	14.00
12.	14/10/26	Amzn: Market signage inc VAT	44.96
13.	14/10/26	Amzn: Litter pickers for Markt inc VAT	13.98
14.	14/10/26	Amzn: additional balls for scarecrow inc VAT	9.29
15.	18/10/26	OPENAI: chatgpt subscription for office inc VAT	20.00
16.	21/10/26	Canva: October newsletter inc VAT	57.50
17.	28/10/26	RBL: poppy wreath	23.00
18.	29/10/26	Amzn: sensors for a counter for cycleway inc VAT	26.12