



Stratfield Mortimer Parish Council Agenda

**Members of the Estate Management Committee are Summoned to
attend the Committee Meeting to be held at
Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB
on Thursday 08 October 2026 at 19:30
(or at the rising of the preceding meeting of the
Planning and Highways Committee [commencing at 18:45] if later)**

PUBLIC AND MEDIA

Members of the public and media are welcome to attend.

Part I

26/016 To receive any apologies for absence [Chairman](#)

26/017 To receive any declarations of interest [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

26/018 Public questions [Chairman](#)

26/019 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Estate Management Committee meeting held on 9 July 2026.

26/020 Chairman's remarks (if any) [Chairman](#)

26/021 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 9 July 2026 and other updates.

26/022 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/023 Items for consideration

1 Policies [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

2 Budget 2027/28 and Medium-Term Financial Planning [Chairman](#)

To consider the Committee's budget requirements for 2027/28, including indicative budget requirements for 2028/29 and 2029/30, and agree recommendations to the Finance and General Purposes Committee.

3 Action Plan 2027/28 [Chairman](#)

To consider and identify priorities for inclusion in the Council's three-year Action Plan and make recommendations to Full Council.

4 Correspondence requests [Chairman](#)

To consider the following requests and agree any actions:

- a **Fairground outdoor gym** - Request to add equipment, including a dip bar, exercise bench, pull-up bar or step box multi-gym.
- b **Oak tree at Badgers Croft** - Request to remove deadwood and consider pruning a lower branch overhanging the parking area.
- c **Footpath along Foudry Brook** - Request for a dog waste bin in response to reported dog fouling.
- d **Summerlug** - Request for an additional dog waste bin near Summerlug; to consider whether a suitable location and servicing arrangements can be identified.
- e **Mortimer Park memorial plaque** - Request to install a memorial plaque on an existing bench.
- f **Mortimer 2012 WI tree and Fairground Hall lighting** - To advise on a suitable replacement for the WI anniversary tree and consider the request for improved lighting outside the hall, in consultation with the relevant site organisations.

5 Tree works following the tree surveys [Chairman](#)

To consider the quotations received for the works identified in the Council's tree surveys and resolve which to accept, subject to the available budget.

6 Playground equipment repairs following the RoSPA inspection [Chairman](#)

To consider the quotations received for the repairs and replacement parts identified in the RoSPA inspection report and resolve which to accept, subject to the available budget.

7 Christmas Tree quotation [Chairman](#)

To review quotations for the Fairground Christmas Tree, resolve which supplier to purchase from, and agree any further actions required.

26/024 Action Tracker

To review the Action Tracker, receive an update outlining actions taken since the last meeting, and consider further actions.

26/025 Finance

1 Regular or previously authorised payments made - to note [Clerk](#)

To receive and note a summary (Schedule Cii)

2 Quarterly Budget Monitoring – to review [Clerk](#)

To receive and review the Committee Budget Tracker for Quarter 2.

26/026 **Items for information only** **Chairman**

26/027 **Minor matters (if any)** **Chairman**

26/028 **Communications** **Chairman**

To identify items for communicating if any.

26/029 **Future agenda items** **Chairman**

To identify specific future agenda items.

Part II (if needed)

26/030 **Exclusion of Press and Public** **Chairman**

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis

02/10/2026