

Traffic Management Working Party Minutes

Date	Wednesday 9 September 2026
Time	19:00 hrs
Location	Microsoft Teams
Meeting Type	Traffic Management Working Party

Present

- Cllr Jayne Todd (Chair)
- Cllr Danusia Morsley
- Cllr Mike Dennett
- Jamie Dalton (Resident Representative)

1. Apologies

Apologies were received from Cllr Stewart Child and Dudley Ives (Resident Representative).

2. Declarations of Interest

The Chair invited members to declare any interests relating to items on the agenda. No declarations were made.

3. Review and Update of Actions from Previous Meeting

The Working Party reviewed the action log from the meeting held on 20 July 2026. The updated position is recorded in the Action Log at the end of these minutes.

Cllr Morsley reported that she had continued to monitor relevant social media activity. No significant matters had been identified during the school summer holiday period, although Jamie Dalton had noted a post following the school's reopening. Members agreed that monitoring should continue.

Cllr Morsley and Cllr Dennett provided an update on a recent meeting concerning parking outside St Mary's School. Members considered that further engagement was required. Cllr Todd agreed to write again to West Berkshire Council and explore a wider meeting involving the Council, the Headteacher, the school governing body, a representative of the Diocese and the district councillors.

Cllr Todd thanked Jamie Dalton for the school parking analysis. Members agreed that Cllr Morsley would seek updated data from St John's and St Mary's Schools. Jamie Dalton would update his report when the new data was available.

Cllr Dennett advised that general monitoring of wider parking issues had not identified any significant trends. The specific evidence-gathering action was closed, with members continuing to report any significant issues that arise.

Cllr Todd confirmed that the volunteer recruitment article had appeared in the July parish bulletin. Cllr Dennett reported that two new volunteers had been recruited as a result. Members agreed that Cllr Todd and Cllr Dennett would arrange an informal coffee morning at the Bistro to welcome and thank the volunteers.

Members agreed to close the proposed social media recruitment campaign at this stage because additional recruitment would create further training demands. The action to request support from trained councillors was also closed, with Cllr Todd noting that she would raise volunteer support at the Full Council meeting on 10 September 2026.

Jamie Dalton advised that the identification of local businesses operating Heavy Goods Vehicles had not yet been completed. The action remains open.

Cllr Todd advised that correspondence to AWE had not yet been drafted. Cllr Dennett offered to provide relevant data, and Cllr Todd agreed to share the draft with him before it was issued. The action remains open.

All members confirmed that they had undertaken research into potential 20mph restrictions. This action was closed.

Cllr Dennett reported that Cllr Child was now familiar with the relevant speed programme systems and processes and was able to operate independently. This action was closed.

4. Thames Valley Police Speed Enforcement on West End Road

Cllr Dennett presented recent data relating to speeding breaches on West End Road and shared correspondence from a resident to West Berkshire Council Highways concerning the issue and the response received.

Members agreed that clarification should be sought on the evidence, thresholds and other requirements for Thames Valley Police to undertake speed enforcement activity on West End Road.

Resolved: Cllr Todd would contact the relevant bodies to clarify the requirements for Thames Valley Police speed enforcement action on West End Road.

5. Introduction of a 20mph Speed Limit in Parts of Mortimer Village

The Chair introduced the principal discussion item and summarised the research undertaken. Members considered the merits of a reduced limit, possible locations, enforcement, community consultation and the route for making any recommendation to Full Council.

Cllr Morsley expressed concern that drivers who currently exceed the 30mph limit might also disregard a 20mph limit. Members recognised enforcement as an important consideration. Cllr Morsley suggested that, if a targeted scheme were considered, the section from King Street to the station could be explored because it would include the areas around both schools.

Jamie Dalton referred to his research into the Theale 20mph scheme and the reported withdrawal of a wider rollout to other West Berkshire villages because of limited resident support. Cllr Todd presented related findings. Members agreed that the first step should be to test residents' appetite before developing a formal proposal.

Members supported the use of a resident poll. The potential options discussed were: no change; a limited 20mph area focused around the schools; or a village-wide 20mph limit.

Resolved: All members would consider the three potential options and proposed wording and share their suggestions by email. Cllr Todd would brief the Planning and Highways Committee on the proposed approach. Cllr Todd and Cllr Morsley would discuss the process for developing and conducting the resident poll.

6. Agree and Set Dates and Times for Future Meetings

Members agreed that the next meeting would be held at 19:00 hrs on Wednesday 14 October 2026 at Cllr Todd's home.

7. Agree Key Action Items and Assign Owners

The actions arising from the meeting were agreed and assigned to the owners shown in the updated Action Log.

8. Any Other Business

No other business was raised.

9. Date of Next Meeting

Wednesday 14 October 2026 at 19:00 hrs, at Cllr Todd's home.

Action Log

Ref	Action	Responsible	Target date	Status
TMPWP-A01	Monitor Parish Council social media activity relating to traffic management matters and report relevant issues to the Chair.	Cllr Morsley	Ongoing	Open
TMPWP-A02	Produce a report analysing St Mary's School parking data to support discussions with West Berkshire Council.	Jamie Dalton	Completed	Closed
TMPWP-A03	Gather evidence relating to wider parking issues affecting residents and businesses.	Cllr Dennett / Dudley Ives	Completed	Closed
TMPWP-A04	Draft a 250-word parish bulletin article seeking volunteers for the speed management programme.	Cllr Todd	Completed	Closed
TMPWP-A05	Prepare social media communications to support volunteer recruitment.	Cllr Todd	No further action	Closed
TMPWP-A06	Circulate a request to trained councillors seeking support for traffic management activities.	Cllr Todd	No further action	Closed
TMPWP-A07	Identify local businesses operating Heavy Goods Vehicles within the parish area.	Jamie Dalton	14 October 2026	Open
TMPWP-A08	Draft correspondence to AWE regarding safe driving through Mortimer, share the draft with Cllr Dennett and incorporate relevant data before issue.	Cllr Todd / Cllr Dennett	14 October 2026	Open
TMPWP-A09	Undertake research into potential 20mph speed restrictions.	All members	Completed	Closed
TMPWP-A10	Support Cllr Child to develop knowledge of the software used in the speed programmes.	Cllr Dennett / Cllr Child	Completed	Closed
TMPWP-A11	Seek updated pupil/travel data from St John's and St Mary's Schools.	Cllr Morsley	14 October 2026	Open
TMPWP-A12	Update the school parking analysis when the revised data is received.	Jamie Dalton	Following receipt of data	Open
TMPWP-A13	Write to West Berkshire Council regarding parking outside St Mary's School and explore a wider stakeholder meeting.	Cllr Todd	14 October 2026	Open
TMPWP-A14	Arrange an informal coffee morning at the Bistro for speed management volunteers.	Cllr Todd / Cllr Dennett	14 October 2026	Open
TMPWP-A15	Clarify the requirements for Thames Valley Police speed enforcement action on West End Road.	Cllr Todd	14 October 2026	Open
TMPWP-A16	Develop suggestions for the three resident poll options and proposed wording and share them by email.	All members	Before 14 October 2026	Open
TMPWP-A17	Brief the Planning and Highways Committee on the proposed resident poll approach.	Cllr Todd	Next committee meeting	Open
TMPWP-A18	Discuss and define the process for developing and conducting the resident poll.	Cllr Todd / Cllr Morsley	14 October 2026	Open