

Finance

Full Council 10 September 2026

Subscriptions and Continuous Payments

Agenda Item: 26/073 4: To receive and note a summary of payments made – Schedule C.

Financial Regulations

- 11.1 Each financial year or from time to time as necessary the RFO shall draw up a list of payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (for example salaries, PAYE and NI, pension payments, and regular maintenance contracts), and seek Council authorisation for the same.
- 11.2 Upon such authorisation the RFO may make payments in accordance with the schedule without seeking further authorisation (but subject to the reporting requirements below).
- 12.1 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):
- 12.1.5 a schedule of payments made ("Schedule Ci") to be noted as having been authorised in accordance with Paragraph 11.2 (regular payments authorised in advance by the Council);
- 12.1.6 a schedule of payments made ("Schedule Cii") to be noted as having been previously authorised in accordance with a Paragraphs 8.1.1 or 8.1.2 (payments previously authorised by the Council or other Relevant Body);

Schedule Ci

Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments- July			
1.	31/07/26	Salaries: Month 4, July 2026 inc pension contributions	5583.91
2.	31/07/26	HMRC: PAYE & NI for Month 4 , July 2026	1700.52
3.	16/07/26	SCS: inc VAT	419.41
4.	16/07/26	Tactical: Cemetery & Pillbox cut: inc VAT	170.40
5.	16/07/26	WBC Office rent	875.00
6.	16/07/26	Methodist Church Hall hire June	300.00
7.	16/07/26	Shield Maintenance: Dog waste collection: inc VAT	218.40
8.	16/07/26	Purple Dragon IT support	130.00
9.	16/07/26	SLCC Membership S Taylor	253.00
10.	16/07/26	Tactical: New Cemetery grass cut & strim: Inc VAT	162.00
11.	16/07/26	Tactical: Old Cemetery: grass cut & strim: inc VAT	96.00
12.	16/07/26	Parish Online: inc VAT	192.00
Direct Debits- July			
13.	01/07/26	OVO: Electricity inc VAT	15.00
14.	01/07/26	OVO: Electricity inc VAT	15.00
15.	03/07/26	EE: mobile phone charges & WiFi hotspot	45.56
16.	23/07/26	OVO: Electricity inc. VAT	30.00
17.	31/07/26	Suez: Waste collection Aug inc VAT	120.47
18.	31/07/26	Unity Trust: service charge	11.80
19.	01/07/26	Smart pension: monthly admin fee inc VAT	26.40

20.	01/07/26	Google: DNS services	0.95
21.	06/07/26	Freshpay	8.16
22.	17/07/26	Jotform	23.40
23.	18/07/26	Mailchimp	40.43
24.	22/07/26	Gigaclear: Monthly Fee	72.00

Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments- August			
1.	28/08/26	Salaries: Month 05, August 2026 inc pension contributions	6186.55
2.	28/08/26	HMRC: PAYE & NI for Month 5, July 2026	2067.50
3.	10/08/26	SCS inc VAT	419.41
4.	10/08/26	Methodist Church Hall hire July	175.00
5.	10/08/26	Shield Maintenance inc VAT	218.40
6.	10/08/26	Tactical: cemetery cuts inc VAT	258.00
7.	10/08/26	David Sturt: Purple Dragon IT Services	£130
8.	24/08/26	Standing Order to Fairground Charity	2701.00
Direct Debits- August			
9.	03/08/26	OVO: Electricity inc VAT	15.00
10.	03/08/26	OVO: Electricity inc VAT	15.00
11.	10/08/26	EE: mobile phone charges & WiFi hotspot	45.56
12.	17/08/26	Freshpay	8.16
13.	17/08/26	Jotform	23.40
14.	18/08/26	Mailchimp	40.14
15.	24/08/26	OVO: Electricity inc. VAT	27.00
16.	28/08/26	Suez: Waste collection Nov inc VAT	119.51
17.	31/08/26	Unity Trust: service charge	11.95
18.	07/08/26	Smart pension: monthly admin fee inc VAT	26.40
19.	01/08/26	Google: DNS services	0.87
20.	24/08/26	Gigaclear: Monthly Fee	72.00

Schedule Cii

Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments- July			
1.	16/07/26	Sapling arboriculture	3438.24
2.	16//07/26	Union Flag Company: inc VAT	842.30
3.	16/07/26	Andrew Richardson – engraving	20.00
4.	16/07/26	Bell Cornwell: inc VAT	552.00
5.	22/07/26	Amazon: 3D Printer Filament (flagpole): inc VAT	75.98
Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments- August			
1.	03/08/26	RC Saunders – phase 2 inc VAT	99712.64
2.	03/08/26	Labosport – tech support cemetery inc VAT	2268.00
3.	03/08/26	White Horse Contractors – memorial wall inc VAT	56660.22
4.	03/08/26	Clifton Ingram – lease registration inc VAT	852.00
5.	11/08/26	Bell Cornwell – NP inc VAT	492.00
6.	20/08/26	WBC – road closure	673.00

Community Grants	
1.	
2.	