



Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend
the Meeting of the Parish Council to be held at
Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB
on Thursday 10 September 2026 at 19:30**

PUBLIC AND MEDIA

Members of the public and media are welcome to attend.

Part I

26/062 To receive any apologies for absence [Chairman](#)

26/063 To receive any declarations of interest [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

26/064 Public questions [Chairman](#)

26/065 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Full Council meeting held on 30 July 2026.

26/066 Chairman's remarks (if any) [Chairman](#)

26/067 Clerk's report [Clerk](#)

26/068 Items to be taken into private session (if any) [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/069 Changes to Bodies or Body memberships [Chairman](#)

26/070 Policies (if any) [Chairman](#)

- 1 To consider any new Policies and/or agree/note any Policy amendments, including:
 - a SMPC Personnel Policy v3.1
 - b SMPC Fairground Policy v4.1

26/071 Reports from Committees, Steering Groups, Working Parties and Outside Bodies

- 1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: [Chairman](#)
 - a Planning and Highways, 06 August;

- b Finance and General Purposes, 27 August;
- c Community Committee, 03 September;
- 2 Basingstoke and Deane Local Plan Steering Group. **DK**
- 3 Neighbourhood Action Group report. **DK**
- 4 Outside Bodies. **Representatives**

26/072 Items for consideration

1 Budget 2027/28 - Clerk

To receive confirmation of the approach and timetable for the preparation of the 2027/28 budget.

2 Neighbourhood Plan Chairman

To review and consider approving the draft Neighbourhood Plan for Regulation 14 Consultation and submission to West Berkshire Council

3 Remembrance Day- Chairman

To receive an update on the planned commemorations and agree further actions to be taken.

4 Mortimer to Burghfield footpath and cycleway Chairman

To consider and resolve to dedicate the relevant section of the completed Mortimer to Burghfield footpath and cycleway as a restricted byway.

5 External Audit Clerk

To receive the report for 2025/26.

26/073 Finance

1 Accounts to the 31 July 2026 Clerk

To receive and approve the Income and Expenditure Report to the 31 July 2026 and the Balance Sheet as of that date. *26/073.1*

2 Accounts for Payment Clerk

To receive and approve items of expenditure (Schedules Ai/Aii): *Report 26/073.2*

3 Payments made by Clerk in consultation with Chairman - to note Clerk

To receive and note a summary (Schedules Bi/Bii): *Report 26/073.3*

4 Regular or previously authorised payments made - to note Clerk

To receive and note a summary (Schedules Ci/Cii): *Report 26/073.4*

5 Transfers made by Clerk in consultation with Chairman - to note Clerk

To receive and note a summary (Schedule D): *Report 26/073.5*

26/074 Items for information only

1 District Councillor Reports. NC/GM/VP

2 Correspondence: Report 26/074 Clerk

26/075 Action Trackers

To review the Action Trackers for the following committees:

1 Planning and Highways 26/075.1 JT

- 2 Estate Management 26/075.2 [SH](#)
- 3 Community 26/075.3 [DM](#)
- 4 Finance and General Purposes 26/075.4 [GB](#)

26/076 Minor matters (if any) [Chairman](#)

26/077 Communications [Chairman](#)

To identify items for communicating if any.

26/078 Future agenda items [Chairman](#)

To identify specific future agenda items.

Part II

26/079 Exclusion of Press and Public (if needed) [Chairman](#)

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis- 04/09/2026