



Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend
the Meeting of the Parish Council to be held at
Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB
on Thursday 30 July 2026 at 19:30**

PUBLIC AND MEDIA

Members of the public and media are welcome to attend.

Part I

26/044 To receive any apologies for absence [Chairman](#)

26/045 To receive any declarations of interest [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

26/046 Public questions [Chairman](#)

26/047 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Full Council meeting held on 11 June 2026.

26/048 Chairman's remarks (if any) [Chairman](#)

26/049 Clerk's report [Clerk](#)

26/050 Items to be taken into private session (if any) [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/051 Changes to Bodies or Body memberships [Chairman](#)

26/052 Policies (if any) [Chairman](#)

1 To consider any new Policies and/or agree/note any Policy amendments, including:

a Fairground Policy v3.1

b Fairground Hire Agreement

26/053 Reports from Committees, Steering Groups, Working Parties and Outside Bodies

1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: [Chairman](#)

a Planning and Highways, 25 June;

- b Estate Management, 9 July;
 - c Planning and Highways, 16 July;
 - d Finance and General Purposes, 16 July
- 2 Basingstoke and Deane Local Plan Steering Group. **DK**
 - 3 Neighbourhood Action Group report. **DK**
 - 4 Outside Bodies. **Representatives**

26/054 Items for consideration

1 Appointment of the Internal Auditor 2026/27 Clerk

To resolve the appointment of Mrs. C. Connell as the Council's Internal Auditor for 2026/27.

2 Mortimer Scouts Donation Chairman

To consider and resolve whether to make a donation to Mortimer Scouts following the recent fire, taking into account correspondence from the Scout Leader regarding current fundraising activities.

3 Procurement of litter bins for Alfred Palmer Memorial Field Chairman

To consider and resolve the procurement of litter bins for the Alfred Palmer Memorial Field.

4 St John's Road entrance JT

To receive an update and resolve any further action to be taken (if any).

5 Mortimer Village Market DM

To consider and resolve:

- a That Stratfield Mortimer Parish Council establishes and operates the Mortimer Village Market.
- b To approve the Market Application Form and Market Terms and Conditions, as recommended by the Community and Events Working Party.
- c To approve a pitch fee of £10 per pitch, per market as an introductory offer.
- d To delegate authority to the Clerk, in consultation with the Chairman of the Community Committee as the Working Party's parent body, to manage the administration and operation of the market and to make future amendments to the Market Application Form and Market Terms and Conditions, provided that any material changes to the purpose, financial arrangements or overall operation of the market are referred to the Community Committee or Full Council, as appropriate.
- e That the Village Market Working Party may review the pitch fee and recommend future changes, but any revised pitch fee must be submitted to Full Council for approval.

26/055 Finance

1 Accounts to the 30 June 2026 Clerk

To receive and approve the Income and Expenditure Report to the 30 June 2026 and the Balance Sheet as of that date. *26/055.1*

2 Accounts for Payment Clerk

To receive and approve items of expenditure (Schedules Ai/Aii): *Report 26/055.2*

3 Payments made by Clerk in consultation with Chairman - to note Clerk

To receive and note a summary (Schedules Bi/Bii): *Report 26/055.3*

4 Regular or previously authorised payments made - to note Clerk

To receive and note a summary (Schedules Ci/Cii): *Report 26/055.4*

5 Transfers made by Clerk in consultation with Chairman - to note Clerk

To receive and note a summary (Schedule D): *Report 26/055.5*

26/056 Items for information only

1 District Councillor Reports. **NC/GM/VP**

2 Correspondence: *Report 26/056 Clerk*

26/057 Action Trackers

To review the Action Trackers for the following committees:

1 Planning and Highways *26/057.1 JT*

2 Estate Management *26/057.2 SH*

3 Community *26/057.3 DM*

26/058 Minor matters (if any) Chairman

26/059 Communications Chairman

To identify items for communicating if any.

26/060 Future agenda items Chairman

To identify specific future agenda items.

Part II

26/061 Exclusion of Press and Public (if needed) Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis- 24/07/2026