

# Finance

## Full Council 11 June 2026

### Subscriptions and Continuous Payments

#### Agenda Item: 26/037 4: To receive and note a summary of payments made – Schedule C.

##### Financial Regulations

- 11.1 Each financial year or from time to time as necessary the RFO shall draw up a list of payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (for example salaries, PAYE and NI, pension payments, and regular maintenance contracts), and seek Council authorisation for the same.
- 11.2 Upon such authorisation the RFO may make payments in accordance with the schedule without seeking further authorisation (but subject to the reporting requirements below).
- 12.1 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):
- 12.1.5 a schedule of payments made ("Schedule Ci") to be noted as having been authorised in accordance with Paragraph 11.2 (regular payments authorised in advance by the Council);
- 12.1.6 a schedule of payments made ("Schedule Cii") to be noted as having been previously authorised in accordance with a Paragraphs 8.1.1 or 8.1.2 (payments previously authorised by the Council or other Relevant Body);

#### Schedule Ci

Item	Payment Date	Payee Details	Amount £
<b>Electronic Bank and Card Payments- May</b>			
1.	29/05/26	Salaries: Month 02, May 2026 inc pension contributions	5340.64
2.	28/05/26	HMRC: PAYE & NI for Month 02, May 2026	1603.77
3.	13/05/26	Fresh Pay: admin fee for May 26 inc VAT	8.16
4.	15/05/26	David Sturt: Purple dragon IT services April	130.00
5.	15/05/26	Tactical: Dog waste empty April inc VAT	145.61
6.	15/05/26	ROSPA annual inspection inc VAT	324.00
7.	15/05/26	SCS: ground maintenance April inc VAT	419.41
8.	15/05/26	Mortimer Methodist: Hall hire April	225.00
9.	15/05/26	HALC/BALC: annual membership	990.13
10.	07/05/26	Clear Councils: annual insurance	1904.59
11.	15/05/26	Tactical: cemetery grass, pillbox, inc VAT	150.00
12.	15/05/26	Infinity: Titan bearings inspection annual inc VAT	474.00
<b>Direct Debits- May</b>			
13.	01/05/26	OVO: Electricity inc VAT	24.00
14.	01/05/26	OVO: Electricity inc VAT	33.00
15.	11/05/26	EE: mobile phone charges & WiFi hotspot	46.39
16.	23/05/26	OVO: Electricity inc. VAT	30.00
17.	31/05/26	Suez: Waste collection inc VAT	120.47
18.	31/05/26	Unity Trust: service charge	12.25
19.	08/05/26	Smart pension: monthly admin fee inc VAT	26.40
20.	01/05/26	Google: DNS services	0.81
21.	22/05/26	Gigaclear: Monthly Fee	72.00

## Schedule Cii

Item	Payment Date	Payee Details	Amount £
<b>Electronic Bank and Card Payments- May</b>			
1.	15/05/26	Citizens Advice Bureau	1761.66
2.	15/05/26	Transport through the ages	1750.00
3.	15/05/26	Bell Cornwell: inc VAT	984.00
4.	15/05/26	RC Saunders: Cycleway Phase a inc VAT	98,392.64