



Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend
the Meeting of the Parish Council to be held at
Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB
on Thursday 11 June 2026 at 19:30**

PUBLIC AND MEDIA

Members of the public and press are welcome to attend.

Part I

26/026 To receive any apologies for absence **Chairman**

26/027 To receive any declarations of interest **Chairman**

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

26/028 Public questions **Chairman**

26/029 Minutes of last meeting **Chairman**

To approve the Minutes of the Full Council meeting held on 14 May 2026.

26/030 Chairman's remarks (if any) **Chairman**

26/031 Clerk's report **Clerk**

26/032 Items to be taken into private session (if any) **Chairman**

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/033 Changes to Bodies or Body memberships **Chairman**

1 To consider the establishment of Working Parties:

- a Community Events and Market Working Party;
- b Scarecrow Working Party. *See correspondence 26/033*

2 Membership of F&GP

Members of the Estate Management Committee to resolve which additional member of that Committee will be appointed to the Finance and General Purposes Committee.

26/034 Policies (if any) **Chairman**

1 To consider any new Policies and/or agree/note any Policy amendments, including:

- a Code of Conduct v5.0;

- b Fairground Policy v3.0;
- c Personnel Policy v3.0;
- d Policy Guidance and Glossary v6.0;
- e Standing Orders v8.0
- f Spreadsheet of proposed policy ownership and review cycle.

26/035 Reports from Committees, Steering Groups, Working Parties and Outside Bodies

- 1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: **Chairman**
 - a Finance and General Purposes, 28 May;
 - b Community, 28 May;
 - c Planning and Highways, 4 June.
- 2 Basingstoke and Deane Local Plan Steering Group. **DK**
- 3 Neighbourhood Action Group report. **DK**
- 4 Outside Bodies. **Representatives**

26/036 Items for consideration

- 1 **Internal Auditor's Report Clerk**
To receive the Internal Auditor's Reports for the year ended 31st March 2025.
- 2 **Annual Governance and Accountability Return – Section 1 Chairman**
To consider and address each statement and approve the 2025/2026 Annual Governance Statement for signing by the Chairman and Clerk.
- 3 **Annual Governance and Accountability Return – Section 2 Chairman**
To receive and approve the 2025/2026 Accounting Statements for signing by the Chairman.
- 4 **Annual Governance and Accountability Return – additional documents Clerk**
 - a Confirmation of Dates for the Exercise of Public Rights 2025/26;
 - b Bank Reconciliation as of 31 March 2026;
 - c Explanation of variances;
 - d Reconciliation between Box 7 and Box 8;
 - e Minutes of the meeting where the current internal auditor was first appointed showing the smaller authority considered the independence of the internal auditor.
 - f Supporting Report for Assertion M - Appendix 26-036 4.f
- 5 **Local Council Award Scheme – Silver Chairman**
To consider progressing towards applying for this award and any necessary actions.
- 6 **Mortimer to Burghfield Cycleway – Phase C Contractor Appointment Chairman**
 - a To receive a report regarding the proposed delivery of Phase C of the Mortimer to Burghfield Cycleway and to consider a quotation from RC Saunders (circulated as a meeting paper).

- b The Council is requested to consider the application of Financial Regulations 9.1.6 and 9.4.1 in respect of the continuation of the existing Cycleway contract and resolve whether to waive the requirement for further competitive tendering and appoint RC Saunders to undertake the Phase C works.

7 Speeding in the Parish [Chairman](#)

To consider speeding concerns within the Parish, including Community Speed Watch volunteers and potential solutions and to resolve any actions necessary.

26/037 Finance

1 Accounts to the 31 May 2026 [Clerk](#)

To receive and approve the Income and Expenditure Report to the 31 May 2026 and the Balance Sheet as of that date. *26/037.1*

2 Accounts for Payment [Clerk](#)

To receive and approve items of expenditure (Schedules Ai/Aii): *Report 26/037.2*

3 Payments made by Clerk in consultation with Chairman - to note [Clerk](#)

To receive and note a summary (Schedules Bi/Bii): *Report 26/037.3*

4 Regular or previously authorised payments made - to note [Clerk](#)

To receive and note a summary (Schedules Ci/Cii): *Report 26/037.4*

5 Transfers made by Clerk in consultation with Chairman - to note [Clerk](#)

To receive and note a summary (Schedule D): *Report 26/037.5*

26/038 Items for information only

1 District Councillor Reports. [NC/GM/VP](#)

2 Correspondence: *Report 26/038* [Clerk](#)

26/039 Action Trackers

To review the Action Trackers for the following committees:

1 Planning and Highways *26/039.1* [JT](#)

2 Estate Management *26/039.2* [SH](#)

3 Community *26/039.3* [DM](#)

26/040 Minor matters (if any) [Chairman](#)

26/041 Communications [Chairman](#)

To identify items for communicating if any.

26/042 Future agenda items [Chairman](#)

To identify specific future agenda items.

Part II

26/043 Exclusion of Press and Public (if needed) [Chairman](#)

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.