



# Stratfield Mortimer Parish Council Report

**28/05/2026**

## **Finance and General Purposes Committee**

### **Clerk's Report- Appendix 26/006**

#### **1 Internal End of Year Audit**

The internal end of year audit took place on 21 May 2026. The overall report was positive, with only a small number of minor points raised for action and improvement.

#### **2 Publication of Awarded Contracts**

The contracts awarded for the Fairground fence, Memorial Wall reconstruction and Mortimer to Burghfield Cycleway are currently being published on Find a Tender in accordance with procurement requirements.

#### **3 Review of Asset Register**

The Council's Asset Register has been reviewed. During the review, a formula error was identified within the spreadsheet calculations. This has now been rectified and the updated Asset Register is included within this evening's meeting papers.

#### **4 Mortimer to Burghfield Cycleway Contributions**

Contributions towards the Mortimer to Burghfield Cycleway project have now been confirmed by neighbouring parish councils:

- Sulhamstead Parish Council has confirmed a contribution of £5,000.
- Wokefield Parish Council has confirmed a contribution of £350, representing approximately 10% of its annual precept.
- Burghfield Parish Council has confirmed that it will not be making a financial contribution towards the project.

#### **5 Memorial Wall Reconstruction**

Demolition of the Memorial Wall has now been completed and rebuilding works commenced on 21 May 2026. During a subsequent site inspection, it was identified that reconstruction works were not being undertaken in accordance with the instructions issued following the previous site visit with Richard Earl. As a result, a stop works notice has been issued pending further discussion and clarification with the contractor and project manager.

**Miss Danielle Davis- 22/05/2026**