



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Annual Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 14 May 2026 at 19:30 (or at the rising of the preceding meeting of the Planning and Highways Committee [commencing at 18:45] if later)

PUBLIC AND MEDIA

Members of the public and media are welcome to attend.

Part I

26/001 Election of Chairman [Chairman](#)

To elect a Chairman of the Parish Council for 2026/27 – Chairman to sign Declaration of Office.

26/002 Election of Vice-Chairman [Chairman](#)

To elect a Vice-Chairman of the Parish Council for 2026/27 – Vice-Chairman to sign Declaration of Office.

26/003 To receive any apologies for absence [Chairman](#)

26/004 To receive any declarations of interest [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

26/005 Public questions [Chairman](#)

26/006 Policy amendments (1) [Chairman](#)

To consider a proposal voiced at the most recent Finance & General Purposes Committee meeting regarding the membership of that committee (see 26/016.e) and decide whether to amend the Scheme of Delegation.

26/007 Committee Memberships [Chairman](#)

- 1 To appoint Councillors to the Standing Committees for 2026/27:
 - a Finance & General Purposes;
 - b Community;
 - c Estate Management;
 - d Planning and Highways.

- 2 Members of the Financial & General Purposes Committee to appoint members to the Personnel Sub-Committee for 2026/27.

26/008 Committee Chairmen **Chairman**

The Voting Members of each Committee to elect Committee Chairmen for 2026/27:

- 1 Community;
- 2 Estate Management;
- 3 Planning and Highways.

26/009 Steering Groups and Working Parties **Chairman**

- 1 The Voting Members of each Standing Committee to confirm the continued need for the Council's Steering Groups, and appoint/reconfirm Councillor and Co-Opt Members for 2026/27:
 - a Community Committee - Climate and Environment Steering Group;
 - b Estate Management Committee - Mortimer to Burghfield Footpath and Cycleway Steering Group;
 - c Planning & Highways Committee – (i) Neighbourhood Plan Steering Group, and (ii) Basingstoke and Deane Local Plan Steering Group.
- 2 To note the proposal at item 26/016.1 for a Community Award Panel to be a Working Party of the Council created annually in accordance with, and for the purposes of, the Community Award Policy.

26/010 Outside Bodies and Committees **Chairman**

- 1 To appoint Parish Council representatives to annual appointments:
 - a AWE Local Liaison Committee;
 - b Burghfield and Mortimer Neighbourhood Action Group;
 - c Burghfield and Mortimer Volunteer Bureau;
 - d St John's Hall Management Committee;
 - e Stratfield Mortimer Relief in Need Charity;
 - f Wokefield Common Advisory Committee.
- 2 To note Parish Council representatives in continuing fixed term of office:
 - a Clarke's Educational Foundation: Cllr M Lock - 4-year term until February 2028;
 - b Friends of Mortimer Library Executive Committee: Cllr M Lock – ongoing;
 - c Friends of Mortimer Library Executive Committee: Mr C Lewis – ongoing;
 - d Stratfield Mortimer Fairground Trust: Mr N Kiley - 4-year term until October 2026;

26/011 Meetings Calendar

To determine the time and place of Council Meetings and Standing Committee Meetings up to and including the next Annual Meeting, to be detailed in the Calendar.

26/012 Minutes of last meeting **Chairman**

To approve the Minutes of the Full Council meeting held on 12 March 2026 and the extraordinary meeting of the Full Council on 2 April 2026.

26/013 Chairman's remarks (if any) **Chairman**

26/014 Clerk's report **Clerk**

26/015 Items to be taken into private session (if any) **Chairman**

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/016 Reports from Committees, Steering Groups, Working Parties and Outside Bodies

- 1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: **Chairman**
 - a Planning and Highways, 12 March;
 - b Planning and Highways, 02 April;
 - c Estate Management, 16 April;
 - d Community, 23 April;
 - e Finance and General Purposes, 30 April.
- 2 Basingstoke and Deane Local Plan Steering Group. **DK**
- 3 Neighbourhood Action Group report. **DK**
- 4 Outside Bodies. **Representatives**

26/017 Policy amendments (2) **Chairman**

To consider any new Policies and/or agree/note any Policy amendments, including:

- 1 Community Award Policy v2.2 (to agree);
- 2 Financial Regulations v10 (to note consequential amendments by Clerk).

26/018 Items for consideration

1 **Insurance 2026/27** **Clerk**

To receive confirmation of the arrangements for insurance cover in respect of all risks.

2 **Reserve Transfers** **RFO**

To resolve the Year End Reserve Transfers as recommended by the Finance and General Purposes Committee.

3 **Alan Thorpe Trophy** **Chairman**

To consider a request from the organisers of the Alan Thorpe Trophy for funding towards the engraving of the trophy (£14.50).

26/019 Finance

1 **Accounts to 31 March 2026** **Clerk**

To receive and approve the Income and Expenditure Report to 31 March 2026 and the Balance Sheet as of that date.

2 **Accounts for Payment - authorisation sought** **Clerk**

To receive, approve and resolve items of expenditure (Schedules Ai/Aii): *Report 26/019.2.*

3 Payments made and authorised by the Clerk (in consultation with a relevant Body Chairman if thought pertinent) - to note Clerk

To receive and note a summary (Schedules Bi/Bii): *Report 26/019.3.*

4 Regular or previously authorised payments made - to note Clerk

To receive and note a summary (Schedules Ci/Cii): *Report 26/019.4.*

5 Transfers between accounts authorised the Clerk in consultation with the Council Chairman - to note Clerk

To receive and note a summary (Schedule D): *Report 26/019.5.*

6 Statement of Internal Control – Chairman

To receive the Statement of Internal Control as approved by Finance and General Purposes: Appendix 26/019.6 – circulated.

26/020 Items for information only

1 District Councillor Reports. **NC/GM/VP**

2 Correspondence: *Report 26/020.2 Clerk*

26/021 Action Trackers

To review the Action Trackers for the following committees:

1 Planning and Highways *26/021.1 Body Chairman*

2 Estate Management *26/021.2 Body Chairman*

3 Community *26/021.3 Body Chairman*

26/022 Minor matters (if any) Chairman

26/023 Communications Chairman

To identify items for communicating if any.

26/024 Future agenda items Chairman

To identify specific future agenda items.

Part II

26/025 Exclusion of Press and Public (if needed) Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis

08/05/2026