



Stratfield Mortimer Parish Council

Community Award Policy

Introduction

- 1 This is the Community Award Policy of Stratfield Mortimer Parish Council and adopts the definitions in the Council's Policy Guidance and Glossary.
- 2 The Council has established the Stratfield Mortimer Community Award ("the Award") which may be awarded annually to recognise outstanding service to the community of Stratfield Mortimer in accordance with the guidance below.
- 3 The decision as to who, if anyone, to make the Award to and the nature of the physical award to be made shall be determined by a panel ("the Award Panel"). Unless there are reasons otherwise, the physical award will generally be a commissioned decorated plate ("the Plate") reflecting the interests of the Award recipient ("the Recipient").
- 4 Subject to any conflicts of interest, the Award Panel will consist of the Council Chairman and Council Vice-Chairman, plus the Chairmen of the Standing Committees, and will be chaired by the Chairman of Council.
- 5 The Award Panel will be treated as a Working Party of the Council, brought into existence annually for the single purpose of determining any Award.

Nominations

- 6 The Clerk in conjunction with the Community Committee shall control the nomination process and period, and ensure that the fact that nominations are open, and for what period, is communicated to the public (see guidance below).
- 7 Anyone, whether resident in Stratfield Mortimer or not, may nominate a person to be a potential recipient of the Award.
- 8 Serving members of the Council or WBC will not be eligible for nomination for their work as Councillors.
- 9 A nominee need not reside within the Parish.

Notification and Award Presentation

- 10 A successful nominee shall be contacted by the Clerk and, if they indicate their willingness to accept the Award, the Clerk will take steps to agree the nature of, and commission, the Plate.
- 11 The presentation of the Award and the Plate will be made by the Council Chairman, usually at the Annual Parish Meeting.

Guidance

- It is not possible to define the exact number of years of service necessary to qualify for nomination for the Award.

- Although the Award would normally be for voluntary work within the community, it is not intended to entirely preclude exceptional work for which remuneration in some form has already been received.
- Public notice of the Award and an invitation for nominations will normally be commenced in December or January to allow time for nominations to be received, the Recipient to be identified and the Plate to be commissioned.
- Serving Councillors could be eligible to receive an award for services other than those connected with Council work.

