



## Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 30 April 2026 at 19:30**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend.

#### **Part I**

**25/097 To receive any apologies for absence [Chairman](#)**

**25/098 To receive any declarations of interest (if any) [Chairman](#)**

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

**25/099 Public questions [Chairman](#)**

**25/100 Minutes of last meeting [Chairman](#)**

To approve the Minutes of the Finance and General Purposes Committee meeting held on 26 February 2026.

**25/101 Chairman's remarks (if any) [Chairman](#)**

**25/102 Clerk's Report [Clerk](#)**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 26 February 2026 and other updates. *Report 25/102*

**25/103 Items to be taken into private session [Chairman](#)**

To determine which items, if any, of the Agenda should be taken with the public excluded.

**25/104 Items for consideration**

**1 Policies [Chairman](#)**

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to Full Council.

**2 Council Insurance [Clerk](#)**

To review the quotes received and resolve the insurance cover for 2026/27.

**3 Parish Office Lease [Chairman](#)**

To review and consider the Heads of Terms for the Parish Office lease with West Berkshire Council, and to agree any actions.

**4 Community Centre Lighting Chairman**

To consider concerns regarding lighting and pathway safety at the Community Hall, following a reported incident, and determine responsibility and next steps.

**5 Fairground Street Trading License Chairman**

To note the correspondence with West Berkshire Council regarding street trading.

**25/105 Finance**

**1 Accounts to 31 March- RFO**

To receive and consider the Income and Expenditure Report to 31 March and the Balance Sheet as at that date.

**2 Reserve Transfers RFO**

To review the proposed reserve transfers for the financial year 2025/2026 and agree any amendments.

**3 The Public Sector Deposit Funds (TPSDF)- RFO**

To note the return on investment as at 31 March 2026.

**4 Bank Reconciliation- JT**

To receive and note the reconciliation has been undertaken for the period of 1 January 2026 – 31 March 2026.

**5 Internal Financial Control (IFC)- JT**

To receive and note the IFC Confirmation for the period 1 January 2026 – 31 March 2026.

**6 Statement of Internal Control Chairman**

To review the effectiveness of the systems of internal control and complete the statement in accordance with Financial Regulations.

**25/106 Items for information only Chairman**

**25/107 Minor matters (if any) Chairman**

**25/108 Communications Chairman**

To identify items for communicating if any.

**25/109 Future agenda items Chairman**

To identify specific future agenda items.

**Part II (if needed)**

**25/110 Exclusion of Press and Public Chairman**

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

**Miss Danielle Davis- 24/04/2026**