



Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend
the Meeting of the Parish Council to be held at
Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB
on Thursday 12 March 2026 at 19:30 (or at the rising of the
preceding meeting of the Planning and Highways Committee
[commencing at 18:45] if later)**

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/110 To receive any apologies for absence [Chairman](#)

25/111 To receive any declarations of interest [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

25/112 Public questions [Chairman](#)

25/113 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Full Council meetings held on 15 and 29 January 2026.

25/114 Chairman's remarks (if any) [Chairman](#)

25/115 Clerk's report [Clerk](#)

25/116 Items to be taken into private session (if any) [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/117 Changes to Bodies or Body memberships [Chairman](#)

25/118 Policies (if any) [Chairman](#)

1 To consider any new Policies and/or agree/note any Policy amendments, including:

a Asset Valuation Policy v2026 - to note;

b Policy Guidance and Glossary v4.1;

c Health and Safety Policy v1.2;

d Scheme of Delegation v6.2.

25/119 Reports from Committees, Steering Groups, Working Parties and Outside Bodies

- 1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: **Chairman**
 - a Estate Management, 22 January;
 - b Planning and Highways, 29 January;
 - c Community, 29 January;
 - d Planning and Highways, 19 February;
 - e Finance and General Purposes, 26 February;
- 2 Basingstoke and Deane Local Plan Steering Group. **DK**
- 3 Neighbourhood Action Group report. **DK**
- 4 Outside Bodies. **Representatives**

25/120 Items for consideration

- 1 **Governance and Management Risk Register** **Clerk**
To receive the Risk Register as adopted by F&GP.
- 2 **Asset Register** **Clerk**
To receive the Asset Register (as at 31 March 2026) as adopted by F&GP.
- 3 **Personnel Matters** **Chairman**
 - a To receive a verbal report on the Officers' end of year appraisals.
 - b To resolve the recommendations of the Personnel Sub-Committee via the Finance and General Purposes Committee regarding scale point increases and contractual changes.
- 4 **Annual Subscriptions and Continuous Payments-** **Chairman**
To receive and resolve Annual Subscriptions and Continuous Payments as recommended by F&GP.
- 5 **Fees and Charges 2025/26-** **Chairman**
 - a To consider the Community Committee's recommendation that charges for use of the Fairground be removed for small-scale regular community activities (eg children's sports or exercise classes), with charges retained for large-scale commercial events such as fairs and circuses.
 - b Under Standing Order 86, with the Chairman's agreement, and following correspondence from Mortimer Tennis Club, to reconsider the recent resolution (Estate Management Committee meeting on 22 January 2026) regarding the method of calculation of Fairground fees and charges.
- 6 **Annual Governance and Accountability Return (AGAR)** **Chairman**
To receive and note the guidance on the financial year end and AGAR process.
- 7 **Annual Parish Meeting** **Chairman**
To receive an update and agree the arrangements.
- 8 **Draft Timetable**
To approve the meeting timetable for 2026/2027 as recommended by Finance and General purposes.

25/121 Finance

1 Accounts to the 28 February 2026 Clerk

To receive and approve the Income and Expenditure Report to the 28 February 2026 and the Balance Sheet as of that date. *25/121.1*

2 Accounts for Payment Clerk

To receive and approve items of expenditure (Schedules Ai/Aii): *Report 25/121.2*

3 Payments made by Clerk in consultation with Chairman - to note Clerk

To receive and note a summary (Schedules Bi/Bii): *Report 25/121.3*

4 Regular or previously authorised payments made - to note Clerk

To receive and note a summary (Schedules Ci/Cii): *Report 25/121.4*

5 Transfers made by Clerk in consultation with Chairman - to note Clerk

To receive and note a summary (Schedule D): *Report 25/121.5*

25/122 Items for information only

1 District Councillor Reports. **NC/GM/VP**

2 Correspondence: *Report 25/122.3 Clerk*

25/123 Action Trackers

To review the Action Trackers for the following committees:

1 Planning and Highways *25/123.1 JT*

2 Estate Management *25/123.2 SH*

3 Community *25/123.3 DM*

25/124 Minor matters (if any) Chairman

25/125 Communications Chairman

To identify items for communicating if any.

25/126 Future agenda items Chairman

To identify specific future agenda items.

Part II

25/127 Exclusion of Press and Public (if needed) Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis- 06/03/2026