



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 26 February 2026 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/084 To receive any apologies for absence [Chairman](#)

25/085 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

25/086 Public questions [Chairman](#)

25/087 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Finance and General Purposes Committee meeting held on 8 January 2026.

25/088 Chairman's remarks (if any) [Chairman](#)

25/089 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 8 January 2026 and other updates. *Report 25/089*

25/090 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/091 Items for consideration

1 Policies [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to Full Council.

a SMPC Communications Policy v1.1- (to note only)

b SMPC Health and Safety Policy v1.1

c SMPC Personnel Policy v1.2

d SMPC Scheme of Delegation v6.1

e SMPC Policy Guidance and Glossary v4.1

2 Risk Register - Clerk

To review and agree any changes and approve the Risk Register for reporting to full Council on the 12 March.

3 Asset Register and Asset Valuation and Register Policy - Clerk

a To review and approve the Asset Valuation and Register Policy.

b To receive the Asset Register to date and consider and approve the estimated asset replacement costs.

4 Council Insurance - Clerk

To consider the level of insurance required in order that renewal quotes may be sought.

5 Annual Subscriptions and Continuous Payments 2026/27 - Clerk

To review the annual subscriptions and continuous payments and approve for recommendation to full Council on the 13 March.

6 Draft Meeting Timetable Chairman

To consider options for the meeting timetable for 2026/2027 and agree what to put before Council.

7 Report from Personnel Sub-Committee - Chairman

a To note the minutes of the Personnel Sub-Committee meeting held on 28 January 2026 and;

b To resolve the recommendations of the Personnel Sub-Committee regarding Scale Point increases and contractual changes.

25/092 Finance

1 Accounts to 31 January- RFO

To receive and consider the Income and Expenditure Report to 31 January and the Balance Sheet as at that date.

2 The Public Sector Deposit Funds (TPSDF)- RFO

To note the return on investment as at 31 January 2025.

3 Bank Reconciliation- JT

To receive and note the reconciliation has been undertaken for the period of 1 October 2025 – 31 December 2025.

4 Internal Financial Control (IFC)- JT

To receive and note the IFC Confirmation for the period 1 October 2025 – 31 December 2025.

25/093 Items for information only Chairman

25/094 Minor matters (if any) Chairman

25/095 Communications Chairman

To identify items for communicating if any.

25/096 Future agenda items Chairman

To identify specific future agenda items.

Part II (if needed)

25/097 Exclusion of Press and Public [Chairman](#)

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis- 20/02/2026