



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 8 January 2026 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/070 To receive any apologies for absence Chairman

25/071 To receive any declarations of interest (if any) Chairman

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

25/072 Public questions Chairman

25/073 Minutes of last meeting Chairman

To approve the Minutes of the Finance and General Purposes Committee meeting held on 27 November 2025.

25/074 Chairman's remarks (if any) Chairman

25/075 Clerk's Report Clerk

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 27 November 2025 and other updates. *Report 25/075*

25/076 Items to be taken into private session Chairman

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/077 Items for consideration

1 Policies Chairman

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to Full Council.

- a Communications – to note to be discussed in Community Committee;
- b Data Protection and Information Technology Policy v0.2 (new Policy to replace CCTV Policy, Data Protection Privacy Notice, and Record Retention Policy, plus part of Financial Regulations relating to passwords, etc);
- c Financial Regulations v8.1 (reflecting changes detailed above);

- d Freedom of Information Policy v1.2 (new Policy to replace FOI Access to Information Policy, FOI Freedom of Information Publication Scheme and FOI Publication Scheme Declaration);
- e Policy Guidance and Glossary v3.1 (changes consequent on other Policies plus introduction of 'Core Policies' and edited Personnel Policies);
- f Personnel Policies – to note change in approach in Policy Guidance and Glossary (above), and that these are to be discussed by Personnel Sub-Committee.

2 **Budget 2026/27 Clerk**

To receive the draft budget and approve it for presentation to Full Council on the 15 January 2026.

25/078 Finance

1 Accounts to 30 November- RFO

To receive and consider the Income and Expenditure Report to 30 November and the Balance Sheet as at that date.

2 The Public Sector Deposit Funds (TPSDF)- RFO

To note the return on investment as at 30 November 2025.

25/079 Items for information only Chairman

25/080 Minor matters (if any) Chairman

25/081 Communications Chairman

To identify items for communicating if any.

25/082 Future agenda items Chairman

To identify specific future agenda items.

Part II (if needed)

25/083 Exclusion of Press and Public Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis- 02/01/2026