



Stratfield Mortimer Parish Council Agenda

Members of the Estate Management Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 22 January 2026 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/047 To receive any apologies for absence [Chairman](#)

25/048 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members - at this point or at any point during the meeting, and in respect of any items included on the agenda or discussed - the disclosure of any interest(s) in accordance with the Parish Council's Code of Conduct.

25/049 Public questions [Chairman](#)

25/050 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Estate Management Committee meeting held on 09 October 2025.

25/051 Chairman's remarks (if any) [Chairman](#)

25/052 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 09 October 2025 and other updates.

25/053 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/054 Items for consideration

1 Policies [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

2 Fairground Operational Inspection Report (quarterly)- [Chairman](#)

To receive 'The Fairground Operational Inspection Report- October 2025'

3 Fees and Charges 2026/27 - [CLERK](#)

To review and agree the service charges for 2026/27 and approve for recommendation to full Council on the 12 March.

4 Utility square

To consider and discuss potential future uses of the Utility Square and to agree any further actions.

25/055 Action Tracker

To review the Action Tracker, receive an update outlining actions taken since the last meeting, and consider further actions.

25/056 Finance

1 Regular or previously authorised payments made - to note Clerk

To receive and note a summary (Schedules Cii): Report 25/056

25/057 Items for information only Chairman

25/058 Minor matters (if any) Chairman

25/059 Communications Chairman

To identify items for communicating if any.

25/060 Future agenda items Chairman

To identify specific future agenda items.

Part II (if needed)

25/061 Exclusion of Press and Public Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting due to the confidential nature of the item to be discussed.

Miss Danielle Davis

16/01/2026