



Stratfield Mortimer Parish Council

Minutes of the Meeting of the Planning & Highways Committee held on Thursday 30 October 2025 at Mortimer Methodist Church Hall, West End Road, Mortimer, RG7 3TB

Present

Members

Cllrs G Bridgman, M Dennett (arrived 19:25), S Hill, D Kilshaw, M Lock (arrived 18:57) and A Richardson (Chairman).

Other Councillors

Cllrs H Geary, D Morsley and K Strong.

Officers of the Council

S Taylor, D Davis

Public/Press

Five members of the public attended and no press.

Commencement

The meeting commenced at 18:45.

Part I

25/107 Apologies

Apologies were received from Cllr J Todd.

25/108 To receive any declarations of interest

None were received.

25/109 Public Questions

Two of the members of the public were Jo Wines and Doug Overett from the Neighbourhood Steering Group (NPSG) and were there for agenda item 25/114.b relating to the creation of a new Basingstoke and Deane Local Plan Steering Group. The other three members of the public were residents who had indicated an interest in joining the same group. No questions were asked at this stage.

25/110 Minutes of last meeting

The Minutes of the Planning and Highways Committee meeting held on Thursday 9 October 2025 were received with no amendments and resolved unanimously for signature by the Chairman as a true record of the meeting.

25/111 Chairman's remarks

Cllr Richardson noted: -

- Doug Overett had indicated a desire to be co-opted onto this committee, and this would be dealt with at the next Full Council meeting on 13 November. (Cllr Morsley noted that we will need to setup a separate SharePoint channel for the Planning and Highways Committee in order that co-opted non councillors can access the meeting papers.)
- The Parish Meeting held on 25 October had gone well with a large attendance of around 250 people.
- There were no planning applications to discuss.

25/112 Items to be taken into private session

Not needed.

25/113 Policies

The amended SMPC Scheme of Delegation was discussed under agenda item 25/114.b.

25/114 Current Projects

a Tower House Farm

Doug Overett from the NPSG reported that the developer TA Fisher were about to submit a planning application for the reserved land.

b Outcome of Parish Meeting held on 25 October regarding the proposed development of Mortimer West End Farm and to resolve whether to create a working party.

Cllr Bridgman reported that there was a proposal to create a new Steering Group for the proposed Basingstoke and Deane BC housing site at West End Farm (rather than a Working Party, since this project could take some time).

The following actions were taken:

- An amended Scheme of Delegation, incorporating some changes made by the Clerk in accordance with her powers to reflect changing circumstances, and a new Appendix to create the new Steering Group, was reviewed and minor amendments agreed.

Cllr Bridgman proposed that the new Steering Group Appendix be approved. Seconded by Cllr Richardson. **Resolved** unanimously.

- The following members were proposed for the new Steering Group: Cllrs Geary, Kilshaw, Morsley, Strong and Todd, plus co-opted members from the NPSG: Ms J Wines and Mr D Overett, plus other interested individuals: Mrs L Clark, Mr G Parry, Mr J Weedon and Mr S Wightman.
- Cllr Kilshaw proposed the creation of the Basingstoke and Deane Local Plan Steering Group with that membership. Seconded by Cllr Bridgman. **Resolved** unanimously.

- Cllrs Geary and Kilshaw agreed to co-chair the Steering Group. Cllr Bridgman proposed to change the Terms of Reference allow for co-chairing. **Resolved** unanimously.
- The date of the first SG meeting was agreed for 3 November.

25/115 Steering Group Reports

The committee noted that the minutes from the Neighbourhood Plan Steering Group (NPSG) meetings of the 21 October had been received.

25/116 Items for consideration

- 1 **To note the correspondence received from West Berkshire Council in relation to the Nuisance and Obstruction (N&O) process relating to overhanging vegetation on the public highway and agree actions to be taken.**

Cllr Morsley reported that no real changes had been made to the process as far as SMPC was concerned. The council already writes to landowners if there are issues with overhanging vegetation. Cllr Morsley and Cllr Richardson agreed to prepare a response to West Berkshire Council.

25/117 Schedule of Planning Applications for consideration

None at present.

25/118 Schedule of Planning Applications to note

25/02352/PASSHE: Twelve Oaks Brewery Common Mortimer Reading RG7 3RH

Application to determine if prior approval is required for a proposed: Larger Home Extension - Proposed single storey rear and single storey side and rear extensions projecting 8 metres beyond the original rear elevation of the dwelling. Dimensions 8m beyond rear wall, 3.80m height, 2.50m eaves height

#The Planning application was noted.

25/119 Planning Applications for Future Consideration

To note any further new application, which will become agenda items in due course:

25/02396/HOUSE: 57 The Avenue Mortimer Common Reading RG7 3QU

Two storey rear extension, part garage conversion, new front porch (existing enlarged), front dormers, existing main roof extended at side over garage.

25/120 Items for information only

a Decisions received from West Berkshire Council

25/01969/HOUSE: 4 Croft Road Mortimer Common Reading RG7 3TS

Proposed two storey side extension with part single-storey front extension and 1 No. rooflight to the existing flat roof to the rear of the property.

APPROVED – 21 October 2025

SMPC Comments: Stratfield Mortimer Parish Council considered the plans for this application at its Planning & Highways Committee meeting on 9 October 2025 under agenda item 25/100 and had no objections.

25/002275/TELE28: Street Record Victoria Road Mortimer Common Reading

The Electronic Communications Code (Conditions and restrictions) Regulations 2003 -Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus: 10M MEDIUM near Troutrise Victoria Road Mortimer Reading RG7 3XD

CASE CLOSED - 3 October 2025

25/02278/TELE28: Land at Stephens Firs Mortimer Reading

The Electronic Communications Code (Conditions and restrictions) Regulations 2003 -Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus: 9M LIGHT, OPP 29 Stephens Firs Mortimer Reading RG7 3XB

CASE CLOSED – 3 October 2025

25/02341/TELE28: Telecommunications Mast Padworth Road Burghfield Common Reading

Notification under Regulation 5 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (as amended) to utilise permitted development rights (Part 16 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)). The proposal consists of the upgrade of an existing telecommunications base station comprising the installation of 2 no new antennas on proposed support poles, together with internal upgrades to 1 no cabinet, and ancillary development thereto, at Land at Cellnet Burghfield Common, Cellnet Tower Padworth Road, Burghfield Common, Reading, RG7 3QF

CASE CLOSED – 10 October 2025

25/01990/TPW: The Copse Loves Wood Mortimer Common Reading RG7 2JX

T1 - Pine: Tree in major decline due to drought stress and major defects on stem, climb dismantle and fell to ground. T2 - Oak: Tree close to house has lost large limb de to summer branch drop. Branch has been cleared. Carry out aerial inspection to check for defects. Tidy wound as necessary to suitable growth point.

APPROVED – 27 October 2025

b Minor matters for information

None.

25/121 Communications

The Parish office to send out an announcement to the email addresses collected so far saying that, following the Parish Meeting on 25 October, the Parish Council has setup a new Steering Group.

25/122 Future Agenda Items

No specific items for a future agenda identified.

Part II (if needed)

25/123 Exclusion of Public and Press

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 25/095 on the Agenda, due to the confidential nature of the business to be transacted.

Not needed.

Close

The meeting closed at 19:31.