



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 30 October 2025 at 19:30 (or at the rising of the preceding meeting of the Planning Committee [commencing at 18:45] if later)

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/042 To receive any apologies for absence [Chairman](#)

25/043 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

25/044 Public questions [Chairman](#)

25/045 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Finance and General Purposes Committee meeting held on 28 August 2025.

25/046 Chairman's remarks (if any) [Chairman](#)

25/047 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 28 August 2025 and other updates. *Report 25/033*

25/048 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/049 Items for consideration

1 Policies [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

a IT Policy v0.2

b Policy Guidance and Glossary v3.1

c Financial Regulations v8.1

2 Fairground Railings- S Hill

To consider the updated quotations for the Fairground railings and resolve which contractor to appoint, as recommended by the Estates Management Committee, and to agree the amount of additional funding to be requested from Full Council at its meeting on 13 November.

3 Budget 2026/27 - Clerk

To review the 2026/27 Budget to date and consider any additions and amendments.

4 Internal Audit Report - Clerk

To note anything arising from the mid-term Internal Audit.

5 Report from personnel sub-committee - Chairman

- a To note the minutes of the Personnel Sub-Committee meeting held on 16 October 2025.
- b To consider the timetable for forthcoming decisions to be taken by the Personnel Sub-Committee..

25/050 Finance

1 Accounts to 30 September- RFO

To receive and consider the Income and Expenditure Report to 30 September and the Balance Sheet as at that date.

2 The Public Sector Deposit Funds (TPSDF)- RFO

To note the return on investment as at 31 August 2025.

3 Bank Reconciliation- AR

To receive and note the reconciliation has been undertaken for the period of 1 July 2025 – 30 September 2025.

4 Internal Financial Control (IFC)- AR

To receive and note the IFC Confirmation for the period 1 July 2025 – 30 September 2025.

25/051 Items for information only Chairman

25/052 Minor matters (if any) Chairman

25/053 Communications Chairman

To identify items for communicating if any.

25/054 Future agenda items Chairman

To identify specific future agenda items.

Part II (if needed)

25/055 Exclusion of Press and Public Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis- 24/10/2025