



## Stratfield Mortimer Parish Council Agenda

**Members of the Estate Management Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 9 October 2025 at 19:30**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend.

#### **Part I**

**25/032 To receive any apologies for absence [Chairman](#)**

**25/033 To receive any declarations of interest (if any) [Chairman](#)**

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

**25/034 Public questions [Chairman](#)**

**25/035 Minutes of last meeting [Chairman](#)**

To approve the Minutes of the Estate Management Committee meeting held on 24 July 2025.

**25/036 Chairman's remarks (if any) [Chairman](#)**

**25/037 Clerk's Report [Clerk](#)**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 24 July 2025 and other updates. *Report 25/037*

**25/038 Items to be taken into private session [Chairman](#)**

To determine which items, if any, of the Agenda should be taken with the public excluded.

**25/039 Items for consideration**

**1 Policies [Chairman](#)**

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

**2 Budget 2026/27 [Chairman](#)**

To consider the Estates Management Budget for 2026/27 and agree the amounts required for recommendation to Finance and General Purposes.

**3 Memorial Bench Chairman**

To consider the proposal for a memorial bench for Alan Thorpe at the Fairground by the cricket pitch and agree any further actions.

**4 Cemetery Extension Maintenance Contract Chairman**

To consider the quote received and resolve the contractors to undertake the grounds maintenance for the cemetery extension.

**5 Fairground Railings Replacement Works Chairman**

To consider the quotes received for the Fairground Railings replacement and agree the additional amounts required for recommendation to Finance and General Purposes considering the currently agreed budget is £17,500.

**6 Fairground Operational Inspection Report (quarterly) Chairman**

To receive 'The Fairground Operational Inspection Report- July 2025'.

**7 Fairground Cricket Outfield Improvements Chairman**

To consider the request from Mortimer & West End Cricket Club to carry out maintenance and improvement works to the Fairground cricket outfield or bowlers' run-up areas and agree any comments or further actions required.

**8 Christmas Tree quotation Chairman**

To review quotations for the Fairground Christmas Tree, resolve which supplier to purchase from, and agree any further actions required.

**25/040 Action Tracker**

To review the Action Tracker, receive an update outlining actions taken since the last meeting, and consider further actions.

**25/041 Finance**

**1 Regular or previously authorised payments made - to note Clerk**

To receive and note a summary (Schedules Cii): Report 25/042

**25/042 Items for information only Chairman**

**25/043 Minor matters (if any) Chairman**

**25/044 Communications Chairman**

To identify items for communicating if any.

**25/045 Future agenda items Chairman**

To identify specific future agenda items.

**Part II (if needed)**

**25/046 Exclusion of Press and Public Chairman**

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

**Miss Danielle Davis**

**03/10/2025**