



Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are
Summoned to attend the Committee Meeting to be held at Mortimer
Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on
Thursday 28 August 2025 at 19:30**

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/028 To receive any apologies for absence [Chairman](#)

25/029 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

25/030 Public questions [Chairman](#)

25/031 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Finance and General Purposes Committee meeting held on 3 July 2025.

25/032 Chairman's remarks (if any) [Chairman](#)

25/033 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 3 July 2025 and other updates. *Report 25/033*

25/034 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/035 Items for consideration

1 Policies [Chairman](#)

a To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

i Scheme of Delegation v4.0

b To receive the reported changes the Clerk has made (as per the powers named in the Policy Guidance and Glossary-3) in the wording of:

2 Re-evaluation of current bodies Chairman

To re-evaluate the current standing of the following bodies for recommendation to full Council:

- a Climate and Environment Steering Group
- b Burghfield to Mortimer Cycleway Steering Group
- c Neighbourhood Plan Steering Group

3 Burghfield to Mortimer Steering Group Chairman

To consider tendering for the first two phases of the Cycleway project and to make a recommendation to Full Council.

4 Budget 2025/26 Clerk

To receive confirmation of the approach and timetable for the preparation of the 2025/26 budget.

5 Members Bid Chairman

To consider ideas for the current round of funding and agree suggestions for recommendation to full Council.

6 Officers' and Custodian's Salaries Chairman

To note the Local Government Services pay agreement 2025/26 and changes to payroll.

25/036 Finance

1 Accounts to 31 July- RFO

To receive and consider the Income and Expenditure Report to 31 July and the Balance Sheet as at that date.

2 The Public Sector Deposit Funds (TPSDF)- RFO

To note the return on investment as at 31 July 2025.

3 Bank Reconciliation- AR

To receive and note the reconciliation has been undertaken for the period of 1 April 2025 – 30 June 2025.

4 Internal Financial Control (IFC)- AR

To receive and note the IFC Confirmation for the period 1 April 2025 – 30 June 2025.

25/037 Items for information only Chairman

25/038 Minor matters (if any) Chairman

25/039 Communications Chairman

To identify items for communicating if any.

25/040 Future agenda items Chairman

To identify specific future agenda items.

Part II (if needed)

25/041 Exclusion of Press and Public Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis- 22/08/2025