



Stratfield Mortimer Parish Council Agenda

Members of the Community Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 31 July 2025 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/018 To receive any apologies for absence - [Chairman](#)

25/019 To receive any declarations of interest (if any) - [Chairman](#)

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

25/020 Public questions (for agenda items only) - [Chairman](#)

25/021 Minutes of last meeting - [Chairman](#)

To approve the Minutes of the Community Committee meeting held on 29 May 2025.

25/022 Chairman's remarks (if any) - [Chairman](#)

25/023 Items to be taken into private session - [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/024 Steering Group and Working Party Reports

1 Climate and environment Steering Group- [M Dennet](#)

25/025 Mortimer to Burghfield Cycleway

1 Report- [D Kilshaw](#)

To receive a report on the Mortimer to Burghfield Cycleway project.

2 Estimates and invoices- [Clerk](#)

To review any recently received estimates and invoices (if any).

25/026 Policies - [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

a Facebook Policy - to consider any changes.

- b Community Grant Expenditure Report template- to note the changes

25/027 Items for consideration

1 Communications- **Chairman**

- a **Short term** - To consider and resolve different uses of delivered hardcopy, including the use of the next delivery slot(s) to distribute a questionnaire or other 2-way communication.
- b **Medium term**- To discuss and resolve the introduction of a regular electronic newsletter, including its author(s), contents, and means of distribution.
- c **Long term**- To review the effectiveness of the Council's current use of social media in building community and to explore new strategies for enhancing engagement with parishioners including software which can push information automatically to different media (JH) and the development of a central village app for information and 2-way comment (RS). To appoint a working party to develop this.
- d **Electronic Noticeboard**- To nominate a committee member or working party to investigate the feasibility, costs, and potential locations for installing an electronic noticeboard in the parish to display.

2 Community Engagement- **Chairman**

- a **Community Outreach**- To appoint members to engage with a first few community groups, to report back how the Council can work more closely with them.
- b **Village Events and Activities**- To discuss ideas for new events or activities, the demand for them to be tested in the questionnaire and identifying where there are existing groups that could deliver them with Council support.
- c **Public Questionnaire**- To agree the authors, objectives, content, and methods of distribution for a questionnaire to be delivered early October, aimed at gathering residents' views and priorities, in particular responses to 1b, c and d and 2b and d (of this agenda).
- d **Council Surgeries**- To discuss and resolve whether to continue holding Council surgeries and, if so, to review format, frequency, and promotion.

3 Community Grants- **Chairman**

To consider further promotion and publicity of the 2025 Community Grant Funding round to encourage a wider range of applications.

4 Scarecrow Trail- **Chairman**

To resolve the formation of a Working Party to organise and deliver the 2025 Scarecrow Trail contribution.

5 Stratfield Mortimer Parish Council Logo- **Chairman**

To resolve any proposed amendments to the Stratfield Mortimer Parish Council logo, including updates to design, colour scheme, or format for consistency across platforms.

25/028 Finance

- 1 Regular or previously authorised payments made - to note Clerk To receive and note a summary (Schedules Cii): Report 25/012.

25/029 **Items for information only - Chairman**

25/030 **Minor matters (if any) - Chairman**

25/031 **Communications - Chairman**

To identify items for communicating if any.

25/032 **Future agenda items - Chairman**

To identify specific future agenda items.

Part II (if needed)

25/033 **Exclusion of Press and Public - Chairman**

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis

25/07/2025