



Stratfield Mortimer Parish Council Agenda

Members of the Estate Management Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 24 July 2025 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/016 Public questions (for agenda items only) [Chairman](#)

25/017 To receive any apologies for absence [Chairman](#)

25/018 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

25/019 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Estate Management Committee meeting held on 22 May 2025.

25/020 Chairman's remarks (if any) [Chairman](#)

25/021 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 22 May 2025 and other updates. *Report 25/021*

25/022 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/023 Steering Group and Working Party Reports

25/024 Action Tracker

To review the Action Tracker, receive an update outlining actions taken since the last meeting, and consider further actions.

25/025 Items for consideration

1 Policies [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

a Tennis Court Policy

2 HERAS Matting [Chairman](#)

To consider the quotes received for the HERAS matting remedial works and resolve the work to be undertaken and the contractor to carry out the repairs.

3 Community Centre Request [Chairman](#)

To review the proposal (*Report 25-025.3*) from the CIC and agree a response.

4 Skate Roller [Chairman](#)

To consider the latest correspondence regarding the Skate Roller remedial work and agree any further actions required.

5 Foot Tennis [Chairman](#)

To resolve the request to extend the use of the tennis courts to allow for the inclusion of Foot Tennis.

6 Fairground RoSPA [SH/Clerk](#)

To receive the annual RoSPA report and agree any actions to be taken.

7 Fairground Operational Inspection Report (quarterly) [Chairman](#)

To receive 'The Fairground Operational Inspection Report- April 2025'

8 Cemetery Extension [Chairman](#)

To consider the latest correspondence regarding the Cemetery Extension grass and agree a response- *25-025 8 Cemetery Extension*.

9 Office Contact Number and Notice Board Signage Update [Chairman](#)

To consider the quotation received for updating the contact information on notice board signage around the Fairground and agree any further actions required.

25/026 Finance

1 Regular or previously authorised payments made - to note [Clerk](#)

To receive and note a summary (Schedules Cii): Report 25/0256.1.

25/027 Items for information only [Chairman](#)

25/028 Minor matters (if any) [Chairman](#)

25/029 Communications [Chairman](#)

To identify items for communicating if any.

25/030 Future agenda items [Chairman](#)

To identify specific future agenda items.

Part II (if needed)

25/031 Exclusion of Press and Public [Chairman](#)

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis

18/07/2025