



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB, on Thursday 17 July 2025 at 19:30 (or at the rising of the preceding meeting of the Planning Committee (commencing at 18:45) if later)

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

25/040 Public questions [Chairman](#)

25/041 To receive any apologies for absence [Chairman](#)

25/042 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

25/043 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Full Council meeting held on 12 June 2025.

25/044 Chairman's remarks (if any) [Chairman](#)

25/045 Clerk's report [Clerk](#)

25/046 Items to be taken into private session (if any) [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

25/047 Reports from Committees, Steering Groups, Working Parties and Outside Bodies

1 Neighbourhood Action Group report [DK](#)

2 Outside Bodies [Representatives](#)

25/048 Policy amendments (if any) [Chairman](#)

1 To agree/note any Policy amendments, including:

a Record Retention Policy v2.3

25/049 Changes to Bodies or Body memberships (if any) [Chairman](#)

To consider changes to Bodies or Body memberships (if required).

25/050 Items for consideration

1 Restructured Budget - Chairman

To receive the re-organised budget.

25/051 Finance

1 Accounts to the 30 June 2025 Clerk

To receive and approve the Income and Expenditure Report to the 30 June 2025 and the Balance Sheet as of that date.

2 Accounts for Payment Clerk

To receive and approve items of expenditure- Schedules Ai and Aii: *Report 25/051.1*

3 Payments made and authorised by Chairman and/or Clerk - to note Clerk

To receive and note a summary (Schedules Bi/Bii): *Report 25/051.2*

4 Regular or previously authorised payments made - to note Clerk

To receive and note a summary (Schedules Ci/Cii): *Report 25/051.3*

5 Transfers between accounts authorised by Chairman and Clerk - to note Clerk

To receive and note a summary (Schedule D): *Report 25/051.4*

25/052 Items for information only

1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: Chairman

a Planning and Highways 26 June

b Finance and General Purposes, 3 July

2 District Councillor Reports NC/GM/VP

3 Correspondence: Report 25/052.3 Clerk

4 Councillor Surgeries Councillors

5 Minor Matters Chairman

25/053 Action Trackers

To review the Action Trackers for the following committees:

1 Planning and Highways 25/053.1 AR

2 Estate Management 25/053.2 SH

3 Community 25/053.3 DM

25/054 Communications Chairman

To identify items for communicating if any.

25/055 Future agenda items Chairman

To identify specific future agenda items.

Part II

25/056 Exclusion of Press and Public (if needed) Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis- 11/07/2025