



# Stratfield Mortimer Parish Council Report

12/06/2025

## Full Meeting

### Bus Shelter Report- Appendix 25/034 7

#### Background

WBC, via their Bus Services Improvement Plan funding from the Department for Transport, has offered SMPC the opportunity to register its interest in installing new bus shelters in the parish. These would be provided, installed, and initially maintained at no cost to the Council.

#### Proposed Shelter Locations and Rankings

WBC has proposed three Reading-bound bus stops for potential shelter installation, based on patronage and site suitability. These have been ranked to guide priority:

Stop / Road Name	Directions	Numbers	Comments / Style	Ranking
College Piece	Reading	1	3 bay Cantilever	2
Glenapp Grange	Reading	1	3 bay Cantilever	1
St Johns Church	Reading	1	3 bay Cantilever	2

*Note: The initial proposal included Stephen's Road. SMPC requested re-siting this to Glenapp Grange.*

#### Financial Implications

WBC has obtained a quote from its approved contractor, Externiture. The breakdown of costs and funding per shelter is as follows:

Location of Shelter	Type of Shelter	Cost of Supplying and Installing Bus Shelter	Contribution Towards Cleaning of Bus Shelter	Maintenance and Contingency Funding (for unforeseen repairs of Bus Shelter)	Total Grant
College Piece	3 bay Full End Panel, Green Roof	£10,505.25	£535	£535	£11,575.25
Glenapp Grange	3 bay Full End Panel, Green Roof	£10,505.25	£535	£535	£11,575.25
St Johns Church	3 bay Full End Panel, Green Roof	£10,505.25	£535	£535	£11,575.25
<b>Total Grant</b>		<b>£31,515.75</b>	<b>£1,605.00</b>	<b>£1,605.00</b>	<b>£34,725.75</b>

- Shelters would be cleaned **twice annually** under the Externiture agreement.
- After the initial 5-year period, the **Parish Council would assume responsibility** for ongoing cleaning, maintenance, and repairs.

### **Ownership and Liability**

- The shelters would be owned by SMPC from installation and should be added to the Council's asset register.
- WBC has offered to cover any increased insurance costs for a limited initial period.
- If shelters are not maintained post-5 years and become unsafe, WBC reserves the right to remove them.

### **Next Steps Required from SMPC**

Confirm final interest in the scheme and the three proposed shelter locations.

### **Recommendation**

The Council is asked to:

- Consider whether to proceed with the request to install three shelters at the locations identified, if the Council proceeds Transport Services will assess and confirm the number of stops that would be eligible for funding.
- Confirm acceptance of future maintenance responsibilities.
- Authorise the Clerk to respond formally to WBC with the Council's decision and preferred shelter specifications.

**Miss Danielle Davis**

**03/06/2025**