



Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are
Summoned to attend the Committee Meeting to be held at Mortimer
Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB
on Thursday the 7th of March 2024 at 7.30pm**

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

23/087 Public Questions - GB

23/088 To receive any apologies for absence - GB

23/089 To receive any declarations of interest - GB

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

23/090 Minutes of Last Meeting - GB

To approve and sign the Minutes of the Finance and General Purposes Committee Meeting of the 2nd of January 2024.

23/091 Clerk's Report - CLERK

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 2nd of January 2024 and other updates.

23/092 Items to be taken into private session - GB

To determine which items, if any, of the Agenda should be taken with the public excluded.

23/093 Personnel Committee and Working Party Reports

1. Communications - **GB**
2. Emergency Plan - **AR**
3. Mortimer to Burghfield Cycleway and Footpath – **DB**

23/094 Items for Consideration and Resolution

1. Victoria Road Footway Works - GB

To review the pavement reinstatement works and resolve any recommendations for consideration by full Council on the 14th of March.

2. Risk Register - CLERK

To review and agree any changes and approve the Risk Register for reporting to full Council on the 14th of March.

3. Asset Register and Asset Valuation and Register Policy - CLERK

- a. To review and approve the Asset Valuation and Register Policy.
- b. To receive the Asset Register to date and consider and approve the estimated asset replacement costs.

4. Council Insurance - CLERK

To consider the level of insurance required in order that renewal quotes may be sought.

5. Annual Subscriptions and Continuous Payments 2024/25 - CLERK

To review the annual subscriptions and continuous payments and approve for recommendation to full Council on the 14th of March.

6. Fees and Charges 2024/25 - CLERK

To review and agree the service charges for 2024/25 and approve for recommendation to full Council on the 14th of March.

23/095 Finance

1. Accounts to the 31st of January 2024 - CLERK

To receive and approve the Income and Expenditure Report to the 31st of January and the Balance Sheet as at that date.

2. The Public Sector Deposit Fund (TPSDF) - CLERK

To note the return on investment as at 31st of January 2024.

3. Bank Reconciliation - AN

To receive and note the reconciliation has been undertaken for the period 1st of October 2023 – 31st of December 2023.

4. Internal Financial Control (IFC) - GB

To receive and note the IFC Confirmation for the period 1st of October 2023 – 31st of December 2023.

23/096 Items for information only - GB

Minor Matters.

23/097 Communications - GB

To identify items for communicating.

23/098 Future Agenda Items - GB

To identify future agenda items.

23/099 Exclusion of Press and Public - GB

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 23/092 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L Hannawin, Clerk, 01/03/2024