



## Stratfield Mortimer Parish Council Agenda

**Members of the Community Committee are Summoned to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 29 May 2025 at 19:30**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend.

#### **Part I**

**25/001 Public questions (for agenda items only) - [Chairman](#)**

**25/002 To receive any apologies for absence - [Chairman](#)**

**25/003 To receive any declarations of interest (if any) - [Chairman](#)**

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

**25/004 Minutes of last meeting - [Chairman](#)**

**25/005 Chairman's remarks (if any) - [Chairman](#)**

**25/006 Clerk's Report- [CLERK](#)**

**25/007 Items to be taken into private session - [Chairman](#)**

To determine which items, if any, of the Agenda should be taken with the public excluded.

**25/008 Steering Group and Working Party Reports**

1 Climate and environment Steering Group- [M Dennet](#)

**25/009 Mortimer to Burghfield Cycleway**

1 Report- [D Kilshaw](#)

To receive a report on the Mortimer to Burghfield Cycleway project.

2 Estimates and invoices- [Clerk](#)

To review any recently received estimates and invoices (if any).

**25/010 Policies - [Chairman](#)**

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

i Advertising and Fly Posting Policy v2.1

- ii Communications policy - to consider any changes.
- iii Community Grant policy v3.0- to consider any changes.
- iv Community Grant v1.0 application Form.

## **25/011 Items for consideration**

### **1 Summer Newsletter- Chairman**

To agree who will edit the summer issue of the newsletter.

### **2 Community Grant- Chairman**

To discuss and resolve a new timetable for the Community Grant.

- a To discuss and resolve any changes to the Community Grant Policy and Application form.

### **3 Terms of Reference- Chairman**

- a To consider ways to address item 1 of the committee TOR (*To develop and promote all the ways in which the Council may communicate with the community*) with respect to improved communications with the public and set up any necessary working parties.
- b To consider ways to address item 2 of the committee TOR (*To liaise with organisations in the Parish to see how the Council can enhance and extend their activities for the benefit of residents*) with respect to liaising with village organisations including setting up any necessary working parties and coopting individuals from them.

### **4 Community Engagement- Chairman**

- a To explore ideas of new events or activities that could be beneficial to the village.

### **5 Defibrillator- Clerk**

- a To discuss the need for routine checks on the community owned defibrillators- (Samson and George, Horse and Groom, GP surgery) and agree further actions.
- b To review correspondence from AEDdonate charity and agree any further actions.

### **6 Community Committee Co-option- Chairman**

To resolve whether co-opted member Mr J Hannawin is voting member of the committee.

## **25/012 Finance**

- 1 Regular or previously authorised payments made - to note Clerk To receive and note a summary (Schedules Cii): Report 25/012.

## **25/013 Items for information only - Chairman**

## **25/014 Minor matters (if any) - Chairman**

## **25/015 Communications - Chairman**

To identify items for communicating if any.

## **25/016 Future agenda items - Chairman**

To identify specific future agenda items.

## **Part II (if needed)**

### **25/017      Exclusion of Press and Public - Chairman**

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

**Miss Danielle Davis**

**23/05/2025**