



Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are
Summoned to attend the Committee Meeting to be held at Mortimer
Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on
Thursday 1 May 2025 at 19:30**

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

24/070 Public questions [Chairman](#)

24/071 To receive any apologies for absence [Chairman](#)

24/072 To receive any declarations of interest (if any) [Chairman](#)

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

24/073 Minutes of last meeting [Chairman](#)

To approve the Minutes of the Finance and General Purposes Committee meeting held on 6 March 2025.

24/074 Chairman's remarks (if any) [Chairman](#)

24/075 Clerk's Report [Clerk](#)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 6 March 2025 and other updates. *Report 24/075*

24/076 Items to be taken into private session [Chairman](#)

To determine which items, if any, of the Agenda should be taken with the public excluded.

24/077 Steering Group and Working Party Reports

1 Emergency Planning [AR](#)

2 Mortimer to Burghfield Footpath and Cycleway [DM](#)

24/078 Items for consideration

1 Policies [Chairman](#)

To consider any Policies within the ambit of the Committee requiring consideration, amendment or proposal to full Council.

a Financial Regulations V6.1

2 Council Insurance Clerk

To review the quotes received and resolve the insurance cover for 2025/26.

24/079 Finance

1 Accounts to 31 March RFO

To receive and consider the Income and Expenditure Report to 31 March and the Balance Sheet as at that date.

2 Reserve Transfers RFO

To review the proposed reserve transfers for the financial year 2024/2025 and agree any amendments.

3 Public Sector Deposit Funds RFO

To note the return on investment as at 31 March 2025.

4 Bank Reconciliation AR

To receive and note the reconciliation has been undertaken for the period of 1 January 2025 – 31 March 2025.

5 Internal Financial Control Chairman

To receive and note the IFC Confirmation for the period 1 January 2025 – 31 March 2025.

6 Statement of Internal Control Chairman

To review the effectiveness of the systems of internal control and complete the statement in accordance with Financial Regulations.

24/080 Items for information only Chairman

24/081 Minor matters (if any) Chairman

24/082 Communications Chairman

To identify items for communicating if any.

24/083 Future agenda items Chairman

To identify specific future agenda items.

Part II (if needed)

24/084 Exclusion of Press and Public Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis

25/04/2025