

Finance

Full Council 13 February 2025

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 24/124 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

- 75 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):
- 75.3.1 payments where authorisation in accordance with Regulations 41.1 or 41.2 (authorised by the Council or a Relevant Body) has previously been granted (“Schedule Bi”);
- 75.3.2 payments authorised in accordance with Regulation 41.3 (payments authorised by the Council Chairman and Clerk) (“Schedule Bii”);
- 75.3.3 payments authorised in accordance with Regulation 41.4 (payments authorised by the Clerk) (“Schedule Biii”);
- 41.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or a Body Chairman, for amounts up to £5,000.00;
- 41.4 from the Clerk for amounts up to £500.00

.Schedule B i – Where authorisation has been previously granted

Item	Date of Payment	Payee Details	Amount £
Electronic Bank Payments			

.Schedule B ii – the Clerk in conjunction with the Chairman

Item	Date of Payment	Payee Details	Amount £
Electronic Bank Payments			

Schedule B iii – the Clerk

Item	Date of Payment	Payee Details	Amount £
1.	18/02/25	S Taylor: NPSG admin support January	100.00
2.	18/02/25	Dads Shop: key for padlock inc VAT	7.58
3.	18/02/25	Tactical: Vegetation clearance at pillbox	174.00
Card Payments and Direct Debits			
4.	07/02/25	Smart Pension: admin fee inc VAT	26.40
5.	22/02/25	Gigaclear monthly fee	72.00
6.	01/02/25	Google cloud inc VAT	0.28
7.	03/02/25	Lloyds: monthly card fee	3.00
8.	28/02/25	Microsoft: online services annual fee	230.40
9.	13/02/25	Amazon: Cyan ink for office inc VAT	101.49
10.	13/02/25	Amazon: Black ink for office inc VAT	99.54
11.	24/02/25	Payroll site: 1 additional month for payroll site	7.80
12.	25/02/25	SLCC: CILCA intro course inc VAT	60.00
13.	27/02/25	SLCC: Building your portfolio CILCA course inc VAT	300.00