



Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend the Meeting
of the Parish Council to be held at Mortimer Methodist Church Hall,
17 West End Road, Mortimer, RG7 3TB
on Thursday 13 March 2025 at 19:30**

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

24/129 Public questions (for agenda items only) - Chairman

24/130 To receive any apologies for absence - Chairman

24/131 To receive any declarations of interest (if any) - Chairman

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Parish Council's Code of Conduct.

24/132 Minutes of last meeting - Chairman

To approve the Minutes of full council meeting held on 13 Feb 2025.

24/133 Chairman's remarks (if any) - Chairman

24/134 Clerk's Report - Clerk

24/135 Items to be taken into private session - Chairman

To determine which items of the Agenda should be taken with the public excluded.

24/136 Reports from Committees, Steering Groups, Working Parties and Outside Bodies.

- 1 Planning Committee- **AR**
- 2 Climate and Environment Steering Group- **MD**
- 3 Communications Steering Group- **GB**
- 4 Neighbourhood Plan Steering Group- **GB**
- 5 Emergency Planning Working Party- **AR**
- 6 Policies Working Party- **GB**
- 7 Neighbourhood Action Group report- **DK/JW**
- 8 Outside Bodies- **REPRESENTATIVES**

24/137 Items for consideration

1 Councillor Vacancy - DM

To consider any applications for co-option to fill the Casual Vacancies on the Parish Council and vote to appoint a co-opted parish councillor, to commence on 1/4/2025 with the condition they are on the Electoral Register or 24/4/25 if that condition is not met.

2 Policies - GB

- a To approve amended policies as recommended by Finance and General Purposes:

New policies note

- i Code of Conduct V2.1
- ii Community Grant Policy V1.2
- iii Financial Regulations V5.3
- iv Policy Guidance and Glossary V0.7
- v Scheme of Delegation V1.4
- vi Standing Orders V2.4
- vii Asset Valuation and Register Policy V2.1

- b To approve the meeting timetable for 2025/2026 as recommended by Finance and General purposes.

3 Annual Subscriptions and Continuous Payments- DM

To receive and resolve the Annual Subscriptions and Continuous Payments as recommended by Finance and General Purposes.

4 Fees and Charges 2025/26- DM

To receive and resolve the charges for 2025/26 as recommended by Finance and General Purposes.

5 The Clerk- DM

To receive a report on the Clerk's probationary period and resolve any actions to be taken.

6 Advertising and Fly Posting Policy- GB

To resolve to waive restrictions placed by the Advertising and Fly Posting Policy for the event 'Mortimer Fun Day' advertisements.

7 Mortimer Fun Day- DM

To consider a proposal to purchase an item for the 2025 Fun Day in lieu of sponsorship and resolve which of two items to purchase.

24/138 Finance

1 Accounts to the 31 January 2025- RFO

To receive and approve the Income and Expenditure Report to the 31 January 2025 and the Balance Sheet as of that date.

2 Accounts for Payment- CLERK

To receive and approve items of expenditure- Schedules Ai and Aii: *Report 24/138 2*

3 Accounts for Payment- CLERK/DM

To receive and note a summary payments made-Schedule Bi, Bii, Biii: *Report 24/138 3*

4 Subscriptions and Continuous Payments- CLERK

To receive and note a summary of payments made-Schedule C: *Report 24/138 4*

24/139 Items for information only

1 To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: - **DM**

a Planning 13/02/2025

b Planning 27/02/2025

c Finance and General purposes 06/03/2025

2 District Councillor Reports- **NC/GM/VP**

3 Correspondence: Report 24/139 3- **CLERK**

4 Councillor Surgeries- **COUNCILLORS**

5 Minor Matters- **DM**

24/140 Communications - Chairman

To identify items for communicating if any.

24/141 Future agenda items - Chairman

To identify specific future agenda items.

Part II

24/142 Exclusion of Press and Public - Chairman

To pass a resolution under s.1(2), Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting due to the confidential nature of the business to be transacted.

Miss Danielle Davis

07/03/2025