

Finance

Full Council 09 January 2025

Subscriptions and Continuous Payments

Agenda Item: 24/X 4: To receive and note a summary of payments made – Schedule C.

Financial Regulations

- 73 Each financial year or from time to time as necessary the RFO shall draw up a list of payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (for example salaries, PAYE and NI, pension payments, and regular maintenance contracts), and seek Council authorisation for the same.
- 74 Upon such authorisation the RFO may make payments in accordance with the schedule without seeking further authorisation (but subject to the reporting requirements below).
- 75 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):
- 75.3.4 payments authorised in accordance with Regulations 73 and 74 (regular payments authorised in advance by the Council) ("Schedule C"); advance by the Council) ("Schedule C");

Schedule C

Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments			
1.	15/11/24	D. Sturt: IT support October 2024	130.00
2.	15/11/24	SCS Ltd: Fairground grounds maintenance Oct 2024 inc VAT	407.20
3.	15/11/24	Tactical Facilities: dog waste empties Oct inc VAT	294.00
4.	15/11/24	Tactical Facilities Ltd: cemetery grounds maintenance 10/09 inc VAT	122.41
5.	15/11/24	SCS Ltd: Fairground grounds maintenance Sept 2024 inc VAT	407.20
6.	15/11/24	SCS Ltd: Fairground grounds maintenance August 2024 inc VAT	407.20
7.	15/11/24	D. Sturt: IT support September 2024	130.00
8.	30/11/24	Salaries: Month 8, November 2024 inc pension contributions	6850.94
9.	30/11/24	HMRC: PAYE & NI for Month 8, November 2024	2255.55
10.	13/12/24	Tactical Facilities Ltd: cemetery grounds maintenance 22/11 inc VAT	79.57
11.	13/12/24	Tactical Facilities: dog waste empties Nov inc VAT	8.40
12.	13/12/24	Englefield estate LP: quarterly miscellaneous rent 25/12/2024-24/03/2025	62.50
13.	31/12/2024	Salaries: Month 9, December 2024 inc pension contributions	6298.65
14.	31/12/2024	HMRC: PAYE & NI for Month 9, December 2024	2009.62
15.			
Direct Debits			
16.	01/11/24	OVO: Electricity inc VAT	16.00
17.	01/11/24	OVO: Electricity inc VAT	33.00
18.	11/11/24	EE: mobile phone charges & WiFi hotspot	40.09
19.	25/11/24	OVO: Electricity inc. VAT	59.00
20.	29/11/24	Suez: Waste collection November inc VAT	99.58

21.	30/11/24	Unity Trust: service charge	11.40
22.	02/12/24	Ovo Energy monthly electricity direct debit inc VAT	24.00
23.	02/12/24	Ovo energy monthly electricity direct debit inc VAT	33.00
24.	10/12/24	EE: mobile phone charges & WiFi hotspot	40.09
25.	31/12/2024	Unity Trust: service charge	0.90