

Finance

Full Council 09 January 2025

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 24/X 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

- 75 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):
- 75.3.1 payments where authorisation in accordance with Regulations 41.1 or 41.2 (authorised by the Council or a Relevant Body) has previously been granted (“Schedule Bi”);
- 75.3.2 payments authorised in accordance with Regulation 41.3 (payments authorised by the Council Chairman and Clerk) (“Schedule Bii”);
- 75.3.3 payments authorised in accordance with Regulation 41.4 (payments authorised by the Clerk) (“Schedule Biii”);
- 41.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or a Body Chairman, for amounts up to £5,000.00;
- 41.4 from the Clerk for amounts up to £500.00

.Schedule B i – Where authorisation has been previously granted

| Item | Date of Payment | Payee Details | Amount £ |
|---------------------------------|-----------------|---------------|----------|
| Electronic Bank Payments | | | |

.Schedule B ii – the Clerk in conjunction with the Chairman

| Item | Date of Payment | Payee Details | Amount £ |
|---------------------------------|-----------------|---|----------|
| Electronic Bank Payments | | | |
| 1. | 20/11/24 | Winson Woodcraft Ltd: Memorial bench inc. VAT | 1116.00 |
| 2. | 13/12/24 | Crescent signs: children play area, tennis, no dogs, fitting signs inc. VAT | 934.80 |
| 3. | 13/12/24 | West Berk Council: Contributions for library | 3997.00 |
| 4. | 13/12/24 | Ridge: Update the design risk assessment inc. VAT | 600.00 |
| 5. | 13/12/24 | Ridge: Review design queries from WBC highways inc. VAT | 3600.00 |
| 6. | 13/12/24 | Shyres Rural: Additional Topographical survey work inc. VAT | 1320.00 |

Schedule B iii – the Clerk

| Item | Date of Payment | Payee Details | Amount |
|--|-----------------|---|--------|
| 1. | 29/11/24 | J Sylla expenses: Petrol, taxi, train (chainsaw course) | 81.87 |
| 2. | 20/11/24 | G Bridgman: ConnectPro power cable and lights inc. VAT | 427.87 |
| 3. | 15/11/24 | SLCC: S Taylor ILCA to CiLCA training fee inc. VAT | 144.00 |
| 4. | 15/11/24 | Tactical: Ad hoc waste collection – gas cannisters inc. VAT | 54.00 |
| 5. | 15/11/24 | Tactical: Ad hoc waste collection - gas cannisters inc. VAT | 54.00 |
| 6. | 13/12/24 | Tactical: West End Road arisings removal inc. VAT | 33.60 |
| 7. | 13/12/24 | Vitaplay: play area inspection works July 2024 inc. VAT | 117.60 |
| 8. | 13/12/24 | Vitaplay: play area inspection works October 2024 inc. VAT | 117.60 |
| 9. | 13/12/24 | Tactical waste: vegetation clearance for cemetery extension inc. VAT | 168.00 |
| 10. | 13/12/24 | Tactical waste: Cemetery grounds maintenance (Hedge) inc. VAT | 460.56 |
| 11. | 13/12/24 | SLCC: commenting on planning applications training inc. VAT | 36.00 |
| 12. | 13/12/24 | S Taylor: NPSG admin support November | 100.00 |
| 13. | 13/12/24 | Dads Shop: materials for west end road compost bin and Christmas lights installation inc. VAT | 155.13 |
| 14. | 13/12/24 | The Methodist Church rental: November meetings | 125.00 |
| 15. | 13/12/24 | BALC: Officers update fee inc. VAT | 18.00 |
| 16. | 13/12/24 | SLCC: D Davis ILCA inc. VAT | 144.00 |
| 17. | 13/12/24 | SLCC: D Davis FiLCA inc. VAT | 144.00 |
| 18. | 13/12/24 | Stanley Electrical Services: Grazing area Hammonds Heath electrical box inspection fee inc. VAT | 156.00 |
| Card Payments and Direct Debits | | | |
| 19. | 07/11/24 | Smart Pension: admin fee inc VAT | 26.40 |
| 20. | 08/11/24 | Amazon: ream of paper inc. VAT | 24.79 |
| 21. | 08/11/24 | Amazon: toner cartridge inc. VAT | 99.81 |
| 22. | 14/11/24 | 2CO.COMBITDEFENDER 24 | 33.33 |
| 23. | 14/11/24 | Post office | 4.65 |
| 24. | 01/12/24 | Google cloud | 0.35 |
| 25. | 02/12/24 | Lloyds: monthly card fee | 3.00 |
| 26. | 03/12/24 | Amazon: electric heater inc. VAT | 97.13 |
| 27. | 06/12/24 | Smart Pension: Monthly admin fee inc VAT | 26.40 |
| 28. | 07/12/24 | Co-op: Milk | 0.85 |
| 29. | 13/12/24 | Microsoft: online services | 12.30 |
| 30. | 17/12/24 | Amazon: electric box utility key inc Vat | 5.89 |
| 31. | 17/12/24 | Amazon: clipboards inc Vat | 11.26 |
| 32. | 17/12/24 | Amazon: spirit level | 15.01 |
| 33. | 23/12/24 | Gigaclear monthly fee | 72.00 |