



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 9 January 2025 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

24/100 Public Questions – DM

24/101 To receive any apologies for absence - DM

24/102 To receive any declarations of interest - DM

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Code of Conduct.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless they have obtained a dispensation.

24/103 Minutes of Last Meeting - DM

To resolve to approve the Minutes of the Meeting of the Council of the 14 November 2024.

24/104 Chairman's Remarks - DM

24/105 Clerk's Report – CLERK

To receive a report from the Parish Clerk outlining actions taken following the Meeting of the Council held on 14 November and other updates. *Report 24/105*

24/106 Items to be taken into private session - DM

To determine which items, if any, of the Agenda should be taken with the public excluded.

24/107 Reports from Committees, Steering Groups, Working Parties and Outside Bodies.

1. Planning Committee - **GB**
2. Climate and Environment Steering Group - **MD**
3. Communications Steering Group - **GB**
4. Emergency Planning Working Party - **AR**
5. Policies Working Party - **GB**

6. Outside Bodies – **REPRESENTATIVES**

24/108 Items for Consideration and Resolution

1. Policies - GB

To approve the amended:

- a. Training and development policy v1.1
- b. Investment strategy 2024-5 v2.1
- c. Expenses v2.2
- d. Repayment Claim Form

2. Neighbourhood Plan – GB

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

3. Budget - CLERK

To receive and resolve the Budget and Precept of £161,729.00, as recommended by the Finance and General Purposes Committee.

4. Committee Members- DM

To seek and resolve the appointment of more members for all committees and in particular, Finance and General Purposes.

5. Spring Newsletter - GB

To discuss the upcoming newsletter and agree any actions to take.

6. Committee Re-Casting - GB

To discuss and resolve the proposed committee restructure and agree any actions to be taken.

7. Community Grant - DM

To discuss and resolve whether a second round of community grants should be offered.

8. Account Signatories - CLERK

To resolve the appointment of additional account signatories.

9. West Berkshire Council Service Delivery- GB

To resolve recommendations made by The Finance and General Purposes Committee regarding the proposed service delivery offers and agree any actions to be taken.

10. Steering Group and Working Party Co-options – CLERK

To resolve the co-option of:

- a. A Marsden to the Neighbourhood Plan Steering Group.
- b. R Coles and D O'Connor, to the Emergency Planning Committee.

11. Cemetery Extension Memorial Wall- SH

To consider the decision made regarding the building of the memorial wall, and to resolve the recommendation that the decision is reconsidered at the meeting of the full Council on the 13 February 2025.

12. Steering Group and Working Party Co-options – CLERK

To resolve the co-option of:

- c. A Marsden to the Neighbourhood Plan Steering Group.
- d. R Coles and D O'Connor, to the Emergency Planning Committee.

24/109 Finance

1. Accounts to the 30 November 2024 – RFO

To receive and approve the Income and Expenditure Report to the 30 November 2024 and the Balance Sheet as of that date.

2. Accounts for Payment – CLERK

To receive and approve items of expenditure - Schedules Ai and Aii: *Report 24/109 2.*

3. Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk – DM

To receive and note a summary of payments made - Schedules Bi, Bii and Biii: *Report 24/109 3*

4. Subscriptions and Continuous Payments – CLERK

To receive and note a summary of payments made – Schedule C: *Report 24/109 4*

24/110 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the minutes/draft minutes, where available: - **DM**
 - a. Finance and General Purposes 07/11/2024
 - b. Finance And General Purposes 05/12/2024
 - c. Planning 12/12/2024
 - d. Finance And General Purposes 02/01/2025
2. District Councillor Reports – **NC/GM/VP**
3. Correspondence: *Report 24/110 3* - **CLERK**
4. Neighbourhood Action Group report – **DK/JW**
5. Health and Safety - **CLERK**
6. Councillor Surgeries - **COUNCILLORS**
7. Minor Matters – **DM**

24/111 Communications – DM

To identify items for communicating.

24/112 Future Agenda Items - DM

To identify future agenda items

24/113 Exclusion of Press and Public - DM

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 24/106 on the Agenda, due to the confidential nature of the business to be transacted.

Miss Danielle Davis, Clerk
03/01/2024