



## Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are Summused to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB on Thursday 2 January 2025 at 19:30**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend.

### **Part I**

**24/041 Public Questions (for agenda items only) - DM**

**24/042 To receive any apologies for absence - DM**

**24/043 To receive any declarations of interest - DM**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Code of Conduct.**

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless they have obtained a dispensation.*

**24/044 Minutes of Last Meeting - DM**

To approve and sign the Minutes of the Finance and General Purposes Committee Meeting held on 5 December 2024.

**24/045 Chairman's Remarks - DM**

**24/046 Clerk's Report - CLERK**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 5 December 2024 and other updates. *Report 24/046.*

**24/047 Items to be taken into private session - DM**

To determine which items, if any, of the Agenda should be taken with the public excluded.

**24/048 Steering Group and Working Party Reports**

1. Communication - GB
2. Emergency Planning – AR

3. Mortimer to Burghfield Cycleway and Footpath - **DM**
4. Policies - **GB**

## **24/049 Items for Consideration and Resolution.**

### **1. Policies - GB**

- a. To consider any Policies within the ambit of the Committee requiring consideration, amendment, or proposal to full Council:
  - i. Expenses Policy
- b. To consider a draft note regarding the potential new committee structure and the proposed relevant documents as listed and agree further actions:
  - i. Scheme of Delegation
  - ii. Guidance and Glossary
  - iii. Draft timetable

### **2. Budget 2025/26 - CLERK**

To receive the draft budget and approve it for presentation to full Council on the 9 January 2025.

### **3. Spring Newsletter – GB**

To consider the timetable and articles for the next newsletter and agree any actions to be taken.

### **4. West Berkshire Council (WBC) Service Delivery – GB**

To receive and consider WBC’s brochure “Service Delivery Offers for Town and Parish Councils” and agree any recommendations to be made to full Council.

## **24/050 Finance**

### **1. Accounts to 30 November 2024 - RFO**

To receive and consider the Income and draft Expenditure Report to 30 November 2024 and the Balance Sheet as at that date.

### **2. The Public Sector Deposit Funds (TPSDF)– RFO**

To note the return on investment as at 30 November 2024.

## **24/051 Items for information only - DM**

Minor Matters.

### **24/052 Communications - DM**

To identify items for communicating.

### **24/053 Future Agenda Items – DM**

To identify future agenda items.

### **24/054 Exclusion of Press and Public - DM**

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 24/047 on the Agenda, due to the confidential nature of the business to be transacted.

**Mrs. L. Hannawin, Clerk 23/12/2024**