

Finance

Full Council 14 November 2024

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 24/095 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.3 a schedule of payments authorised in accordance with Regulations 5.2.3 ("Schedule B i") or 5.2.4 ("Schedule B ii") to be noted;

5.2.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or the Chairman of a duly delegated Body, for amounts up to £5,000.00;

5.2.4 from the Clerk for amounts up to £500.00.

Schedule B i – the Clerk in conjunction with the Chairman

Item	Date of Payment	Payee Details	Amount £
Electronic Bank Payments			
1.	16/10/24	SLCC: S Taylor FilCA Fee inc VAT	144.00
2.	16/10/24	N W Adams: 3 x RPII routine training	645.00

Schedule B ii – the Clerk

Item	Date of Payment	Payee Details	Amount
Card Payments			
1.	04/10/24	Ovo: repayment of electricity incurred from breast screening van inc VAT	353.96
2.	08/10/24	Amazon: headset inc VAT	36.54
3.	08/10/24	Amazon: stationery inc VAT	5.18
4.	08/10/24	Amazon: tape measure inc VAT	7.99
5.	11/10/24	Co-op: refreshments (interviews)	2.00
6.	21/10/24	Amazon: post-it notes inc VAT	9.81
7.	21/10/24	Amazon: toner cartridges inc VAT	260.21
8.	21/10/24	Amazon: Pukka notebook/project book inc VAT	13.37
9.	31/10/24	The Payroll Site: quarterly software fee inc VAT	23.40
10.	01/11/24	Google: DNS network services	0.35
11.	01/11/24	Royal British Legion: poppy wreath	25.00
12.	02/10/24	Lloyds: monthly card fee	3.00