



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 14 November 2024 at 19:30

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

24/086 Public Questions – DM

This item includes a presentation on Mortimer Sewage Works by Paul Hampton, Healthy Rivers Community Manager, Thames Water.

24/087 To receive any apologies for absence - DM

24/088 To receive any declarations of interest - DM

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Code of Conduct.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless they have obtained a dispensation.

24/089 Minutes of Last Meeting - DM

To resolve to approve the Minutes of the Meeting of the Council of the 10 October 2024.

24/090 Chairman's Remarks - DM

24/091 Clerk's Report – CLERK

To receive a report from the Parish Clerk outlining actions taken following the Meeting of the Council held on 10 October and other updates. *Report 24/091*

24/092 Items to be taken into private session - DM

To determine which items, if any, of the Agenda should be taken with the public excluded.

24/093 Reports from Committees, Steering Groups, Working Parties and Outside Bodies.

1. Fairground and Cemetery Committee - **SH**
2. Planning Committee - **GB**
3. Climate and Environment Steering Group - **MD**

4. Communications Steering Group - **GB**
5. Emergency Planning Working Party - **AR**
6. Outside Bodies – **REPRESENTATIVES**

24/094 Items for Consideration and Resolution

1. Policies – **DM**

To approve the amended:

- a. Fairground Hire Agreement and Terms and Conditions.
- b. CCTV Data Privacy Impact Assessment

2. Neighbourhood Plan – **GB**

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

3. Committee, Steering Group, Working Party and Councillor Representatives - **DM**

To resolve:

- a. The appointment of Cllr K Strong to Committees, Steering Groups and Working Parties.
- b. The appointment of a member(s) to the Finances and General Purposes Committee.
- c. The Council representative for the Burghfield and Mortimer Volunteer Bureau.

4. Annual Parish Meeting - **DM**

To resolve to seek representatives from outside bodies to attend the Annual Parish Meeting and report on their activities.

5. West Berkshire Heritage Forum (WBHF) - **CLERK**

To consider the information received and resolve a donation of £50 to the WBHF.

6. Library Contribution – **CLERK**

To resolve a financial payment of £3,997 as SMPC's library services contribution for 2024/25.

7. Flood Warden - **DM**

To consider the information received on flooding and sewerage challenges and resolve the response to the query regarding Stratfield Mortimer Parish Council's plans to recruit a flood warden.

8. Internal Audit – **CLERK**

To receive the mid-term report for 2024/25.

9. Mini Recycling Centre – West End Road Car Park - **NC**

To resolve to support the supply and operation, by the district council, of a small electrical item recycling bin, in the south-west corner of the West End Road car park, in the existing half space, at no cost to the parish council.

10. Memorial Tree – **MS**

To consider the request to plant a tree on the Fairground in memory of Mrs M Smith and resolve its location.

11. Members Bid - **DM**

To consider and approve suitable projects for consideration by the Ward Councillors.

12. Transfer of Council Funds – **DM**

To resolve the purchase of shares to the value of £76,000 in the Public Sector Deposit Fund to maintain the balance in the Unity Trust Bank Account in line with the Investment Strategy

13. SID and ASWC – **MD/DM**

To receive an update on speeding in the village and seek councillor volunteers to deploy the SID and ASWC.

14. Christmas Tree Installation – DK/CLERK

To receive an update on the Fairground works and confirm the arrangements for the installation of the tree.

24/095 Finance

1. Accounts to the 30 September 2024 – RFO

To receive and approve the Income and Expenditure Report to the 30 September 2024 and the Balance Sheet as of that date.

2. Accounts for Payment – CLERK

To receive and approve items of expenditure - Schedule A i: *Report 24/095 2.*

3. Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk – DM

To receive and note a summary of payments made - Schedules B i and B ii: *Report 24/095 3*

4. Subscriptions and Continuous Payments – CLERK

To receive and note a summary of payments made – Schedule C: *Report 24/095 4*

24/096 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **DM**
 - a. Planning 10/10/2024
 - b. Roads, Footpaths and Commons 17/10/2024
2. District Councillor Reports – **NC/GM/VP**
3. Correspondence: *Report 24/096 3* - **CLERK**
4. Planning decisions and information from West Berkshire Council: *Report 24/096 4* - **GB**
5. Neighbourhood Action Group report – **DK/JW**
6. Health and Safety - **CLERK**
7. Councillor Surgeries - **COUNCILLORS**
8. Minor Matters – **DM**

24/097 Communications - DM

To identify items for communicating.

24/098 Future Agenda Items - DM

To identify future agenda items.

24/099 Exclusion of Press and Public - DM

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 24/092 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk
08/11/2024