

Finance

Full Council 10 October 2024

Subscriptions and Continuous Payments

Agenda Item: 24/081 4: To receive and note a summary of payments made – Schedule C.

Financial Regulations

10.1 Each financial year or from time to time as necessary the RFO shall draw up a list of payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (for example salaries, PAYE and NI, pension payments, and regular maintenance contracts), and seek Council authorisation for the same.

10.2 Upon such authorisation the RFO may make payments in accordance with the schedule without seeking further authorisation (but subject to the reporting requirements below).

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.4 a schedule of payments made in accordance with Regulation 10.2 ("Schedule C").

Schedule C

Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments			
1.	17/09/24	SCS Ltd: Fairground grounds maintenance April 2024 inc VAT	407.20
2.	17/09/24	SCS Ltd: Fairground grounds maintenance May 2024 inc VAT	407.20
3.	17/09/24	SCS Ltd: Fairground grounds maintenance June 2024 inc VAT	407.20
4.	17/09/24	SLCC: Annual fee – S Taylor	244.00
5.	17/09/24	Tactical Facilities Ltd: cemetery grounds maintenance 30/08 inc VAT	79.57
6.	17/09/24	Tactical Facilities Ltd: additional waste transfer fee inc VAT	6.00
7.	17/09/24	David Sturt: IT monitoring & support – July	130.00
8.	17/09/24	David Sturt: IT monitoring & support – August	130.00
9.	30/09/24	Salaries: Month 6, Sept 2024 inc pension contributions	4648.07
10.	30/09/24	HMRC: PAYE & NI for Month 6, Sept 2024	1283.16
Direct Debits			
11.	02/09/24	OVO: Electricity inc VAT	16.00
12.	02/09/24	OVO: Electricity inc VAT	33.00
13.	06/09/24	Smart Pension: admin fee inc VAT	26.40
14.	10/09/24	EE: mobile phone charges & WiFi hotspot	40.09
15.	23/09/24	OVO: Electricity inc. VAT	109.00
16.	30/09/24	Suez: Waste collection August inc VAT	100.01
17.	30/09/24	Unity Trust: manual credit handling charge	1.80
18.	30/09/24	Unity Trust: service charge	35.55