



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 12 September 2024 at 7:30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

24/058 Public Questions - DM

24/059 To receive any apologies for absence - DM

24/060 To receive any declarations of interest - DM

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Code of Conduct.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless they have obtained a dispensation.

24/061 Minutes of Last Meeting - DM

1. To resolve to approve the Minutes of the Extraordinary Meeting of the Council of the 22 August 2024.
2. To note the addition of page numbers for the following minutes:
 - a. Council meeting of 13 June 2024 – Chairman to initial the additional information.
 - b. Council meeting of 11 July 2024 – Chairman to initial the additional information.

24/062 Chairman's Remarks - DM

24/063 Clerk's Report – CLERK

To receive a report from the Parish Clerk outlining actions taken following the Meeting of the Council held on 11 July 2024 and the Extraordinary Meeting held on 22 August 2024 and other updates. *Report 24/063.*

24/064 Items to be taken into private session - DM

To determine which items, if any, of the Agenda should be taken with the public excluded.

24/065 Reports from Committees, Steering Groups, Working Parties and Outside Bodies.

1. Planning Committee - **GB**
2. Climate and Environment Steering Group - **Steering Group Chairman**
3. Communications Steering Group - **GB**
4. Emergency Planning Working Party - **AR**
5. Garth Hall Working Party – **MD/GB**
6. Outside Bodies - **REPRESENTATIVES**

24/066 Items for Consideration and Resolution

1. Policies - DM

To consider any policies requiring consideration, amendment or approval.

2. Neighbourhood Plan – GB

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

3. Village Custodian - DM

To resolve the appointment of Mr. J. Sylla to the permanent position of Village Custodian.

4. Memorial Bench – Frank Stansfield – SH

To consider the options available and resolve the bench to be bought and installed.

5. External Audit - CLERK

To receive the report for 2023/24.

6. Budget 2025/26 - CLERK

To receive confirmation of the approach and timetable for the preparation of the 2025/26 budget.

7. Committee, Steering Group and Working Party Appointments - DM

To resolve the appointment of Cllr K Strong to Committees, Steering Groups and Working Parties.

8. Mortimer Hobby Hall – CLERK

To consider the request for funding and resolve the response and any funding to be granted.

9. Mortimer to Burghfield Cycleway and Footpath – DK

- a. To receive an update.
- b. To consider and resolve the payment of invoice 273267 for £3,000 ex VAT.

24/067 Finance

1. Accounts to the 31st of July 2024 – RFO

To receive and approve the Income and Expenditure Report to the 31st of July 2024 and the Balance Sheet as of that date.

2. Accounts for Payment – CLERK

To receive and approve items of expenditure - Schedule A i: *Report 24/067 2.*

3. Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk – DM

To receive and note a summary of payments made - Schedules B i and B ii: *Report 24/067 3*

4. Subscriptions and Continuous Payments – CLERK

To receive and note a summary of payments made – Schedule C: *Report 24/067 4*

24/068 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **DM**
 - a. Planning 25/07/2024
 - b. Planning 08/08/2024
2. District Councillor Reports – **NC/GM/VP**
3. Correspondence: *Report 24/068 3* - **CLERK**
4. Planning decisions and information from West Berkshire Council: *Report 24/068 4* - **GB**
5. Neighbourhood Action Group report – **DK/JW**
6. Health and Safety - **CLERK**
7. Councillor Surgeries - **COUNCILLORS**
8. Minor Matters – **DM**

24/069 Communications - DM

To identify items for communicating.

24/070 Future Agenda Items - DM

To identify future agenda items

24/071 Exclusion of Press and Public - DM

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 24/064 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk
06/09/2024