



## Stratfield Mortimer Parish Council Agenda

### Minutes of the Extraordinary Meeting of the Parish Council held on Thursday 22 August 2024 at 19:30 at Mortimer Methodist Church Hall, West End Road, Mortimer

*These minutes are subject to approval*

#### **Present:**

#### **Councillors:**

Cllr D Morsley (Chairman), Cllr G Bridgman, Cllr N Carter, Cllr M Dennett, Cllr H Geary, Cllr S Hill, Cllr D Kilshaw, Cllr H Kilshaw, Cllr M Lock, Cllr A Richardson, Cllr M Shaw and Cllr J Wells.

#### **Clerk:**

Mrs L Hannawin.

#### **Public/Press:**

Dist Cllr G Mayes was in attendance. There were no members of the press present.

#### **Part I**

#### **24/050 Public Questions**

None.

#### **24/051 To receive any apologies for absence**

Apologies were received from Cllr A Noonan and Cllr K Strong.

#### **24/052 To receive any declarations of interest**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests, and gifts and hospitality in line with the Code of Conduct.**

None.

#### **24/053 Minutes of Last Meeting**

**To resolve to approve the Minutes of the Meeting of the Council of 11 July 2024.**

**RESOLVED** with one abstention that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

## 24/054 Chairman's Remarks

Cllr Morsley:

- Confirmed that Cllr Amanda Marsden had resigned, and she thanked her for all she had done whilst a councillor.
- Confirmed that the Clerk had resigned, and the Personnel Sub-Committee are holding a meeting to discuss the recruitment process.
- Reminded councillors that the Awayday is on Saturday 31 August at 10am at the Scout Hut. Cllrs Morsley and Geary are organising refreshments.

## 24/055 Items to be taken into private session

**To determine which items, if any, of the Agenda should be taken with the public excluded.**

Cllr Morsley proposed agenda items 24/056 3. Cemetery Extension, 4. Fairground Footpath and Utility Square and 5. Grant(s) be taken in Part II.

Seconded by Cllr Hill.

**Resolved** unanimously.

## 24/056 Items for Consideration and Resolution

### 1. Mortimer to Burghfield Cycleway and Footpath

**To receive an update and resolve the next steps and budgetary requirements.**

Cllr Morsley reported that West Berkshire Council (WBC) have confirmed that the work needed on the cycleway that affects Highway land can be done under License as opposed to a s278. WBC have informed Ridge of this. WBC are planning for the Highways work on the crossing and alongside Five Oaken to be done using s106 funds. Cllr Bridgman is currently undertaking an analysis of the work done by Ridge along with the purchase invoices raised and quotes received to date. His report will inform the next steps.

### 2. Willink Leisure Centre

**To receive an update and consider any actions to be taken if any.**

Cllr Morsley gave an update. The Clerk confirmed that WBC's Sport and Leisure Manager/Secretary of the Willink Leisure Centre Advisory Committee has now responded to a request for a meeting to discuss the current concerns. A date for the meeting will be arranged.

### 3. Cemetery Extension

**To consider and resolve the contractors to be invited to tender and agree the timings of the formal tender process.**

Minuted at Part II.

### 4. Fairground Footpath and Utility Square

**To consider the tenders received and resolve the contractor to be appointed.**

Minuted at Part II.

### 5. Grant(s)

**To review the allocated budget for the Grants and Community Grant Fund and resolve any grants to be made.**

Minuted at Part II

## 24/057 Exclusion of Press and Public

**To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items**

**identified at 24/055 on the Agenda, due to the confidential nature of the business to be transacted.**

Proposed by Cllr Morsley.

Seconded by Cllr Bridgman.

**Resolved** unanimously.

## **Part II**

### **24/058 Items for Consideration and Resolution**

#### **3. Cemetery Extension**

**To consider and resolve the contractors to be invited to tender and agree the timings of the formal tender process.**

Further to a discussion, Cllr Morsley proposed the following companies should be invited to tender under the formal tender process: Agripower Ltd; Elite Sportsturf Ltd; White Horse Contractors Ltd; Fieldform Ltd; Cleveland Land Services Ltd; J Pugh-Lewis Ltd.

Seconded by Cllr Bridgman.

**Resolved** unanimously.

#### **4. Fairground Footpath and Utility Square**

**To consider the tenders received and resolve the contractor to be appointed.**

Following a discussion on the tenders received, Cllr Geary proposed the contract be awarded to AES Ltd to include Option 1: Cedec Gravel Gold footpath or similar for the main footpath and Option 2: Concrete with golden gravel resin finish for the weight bearing path, at a cost of £15,590.00 ex VAT. The work is to be undertaken after 30 September with Cllr Kilshaw overseeing the installation.

Seconded by Cllr Morsley.

**Resolved** unanimously.

#### **5. Grant(s)**

**To review the allocated budget for the Grants and Community Grant Fund and resolve any grants to be made.**

Further to a discussion, Cllr Bridgman proposed that a grant of £1,500 be given to the Mortimer Hobby Hall and Repair Cafe as seed funding to assist them with professional fees related with progressing their bid to take over the Garth Hall Trust.

Seconded by Cllr Kilshaw.

**Resolved** with one abstention.

The meeting closed at 20:45

Date of next meeting: 12 September 2024.