

Finance

Full Council 11 July 2024

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 24/045 2: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.3 a schedule of payments authorised in accordance with Regulations 5.2.3 (“Schedule B i”) or 5.2.4 (“Schedule B ii”) to be noted;

5.2.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or the Chairman of a duly delegated Body, for amounts up to £5,000.00;

5.2.4 from the Clerk for amounts up to £500.00.

Schedule B i – the Clerk in conjunction with the Chairman

Item	Date of Payment	Payee Details	Amount £
Electronic Bank Payments			
1.	04/06/24	Tactical: bin and dog waste emptying inc VAT	274.50
2.	11/06/24	B O’Reilly: training for the Assistant to the Clerk	108.36
3.	12/06/24	G Bridgman: travel – Local Plan Examination, D-Day, & propane	84.94

Schedule B ii – the Clerk

Item	Date of Payment	Payee Details	Amount
Card Payments			
1.	04/06/24	Amazon: wireless keyboard inc VAT	18.98
2.	06/06/24	Co-op: refreshments for RBL meeting	2.69
3.	10/06/24	WBC: room hire (library) for Climate & Environment meeting	16.50
4.	10/06/24	WBC: room hire (library) for RBL meeting	33.00
5.	14/06/24	WBC: room hire (library) for Community SpeedWatch meeting	22.00
6.	20/06/24	Co-op: batteries	6.75
7.	25/06/24	Amazon: 5 x reams of paper inc VAT	24.98
8.	26/06/24	Amazon: plastic key fobs inc VAT	6.59
9.	26/06/24	Amazon: toner cartridge inc VAT	95.23
10.	25/06/24	New Bollards Direct: duplicate bollard keys inc VAT	64.80
11.	30/06/24	Wel Medical: 3 x replacement pads for defibs inc VAT	215.82
12.	01/07/24	Google: DNS network services	.42
13.	03/07/24	Lloyds: monthly card fee	3.00