



Full Council 11/07/2024

Agenda Item 24/041 Clerk's Report

1. Annual Governance Accountability Return (AGAR)

The AGAR and other documents were emailed to PKF Littlejohn on 14 June and notification that it had been received and in the queue for processing was received on 28 June. The Notice of Public Rights and unaudited AGAR were posted on the noticeboards and website on the 14 June.

2. Willink Leisure Centre Agreement

As per last month's meeting it has been confirmed that, according to records held by the Leisure team, the most recent agreement is that of 1996. As resolved a subsequent email has been sent to West Berkshire Council's (WBC) Chief Executive, Nigel Lynn. An initial response has been received from the Sport & Leisure Manager regarding a meeting with the portfolio holder but further information is still outstanding regarding the questions put to Mr Lynn.

3. Mid-Term Internal Audit

This has been booked for Thursday 17 October.

4. War Memorial Volunteer

N Johnson has approached the Office regarding the ground maintenance of the War Memorial as he would like to undertake this role.

5. Traffic Speeding Report

Notification from WBC that a resident had reported a number of cars using Hammonds Heath as a race track. They identified one car as being a heavily modified Black BMW that doesn't have a front number plate. The issue had also been raised at the recent Burghfield and Mortimer Neighbourhood Action Group meeting where the police confirmed 1) they have an ongoing exercise to address such issues and 2) two PCSOs were due to visit the registered keeper of the vehicle that evening. This was relayed to the resident who has confirmed there have been fewer instances of cars racing around.

6. Frank Stansfield Memorial Bench

To date £160.00 has been received towards the bench for Frank.

7. Annual Office Audit

It is proposed to close the office the week beginning 19 July for the annual office audit. The phone and emails will continue to be monitored.

8. Unauthorised Encampment

On 4 July it was reported to the Clerk that a caravan, a camper van and a caged flatbed truck had gained access to Brewery Common. The bollards, usually found at the entrance to the site, had been discarded in the undergrowth with the locks/chain cut. West Berkshire Council (WBC) who are responsible for the site, were informed of the situation. The police attended with the Clerk, as the representative of the landowner, and spoke to the inhabitants and the site was clear by 3pm. The Custodian made the site secure and WBC were given an update.