

Finance

Full Council 13 June May 2024

Subscriptions and Continuous Payments

Agenda Item: 24/031 3: To receive and note a summary of payments made – Schedule C.

Financial Regulations

10.1 Each financial year or from time to time as necessary the RFO shall draw up a list of payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (for example salaries, PAYE and NI, pension payments, and regular maintenance contracts), and seek Council authorisation for the same.

10.2 Upon such authorisation the RFO may make payments in accordance with the schedule without seeking further authorisation (but subject to the reporting requirements below).

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.4 a schedule of payments made in accordance with Regulation 10.2 ("Schedule C").

Schedule C

Item	Payment Date	Payee Details	Amount £
Electronic Bank and Card Payments			
1.	17/04/24	David Sturt: IT monitoring & support – March	105.00
2.	26/04/24	Tactical Facilities: dog waste empties & litter bin emptying inc VAT - April	279.84
3.	01/05/24	Tactical Facilities Ltd: cemetery pillbox grounds maintenance 01/05 inc. VAT	79.57
4.	07/05/24	Tactical Facilities Ltd: cemetery pillbox grounds maintenance 07/05 inc. VAT	79.57
5.	13/05/24	SLCC: annual membership L Hannawin	288.00
6.	30/04/24	Salaries: Month 2 May 2024 inc. pension contributions	4222.46
7.	30/04/24	HMRC: PAYE & NI for Month 2	1188.00
Direct Debits			
8.	01/05/24	OVO: Electricity inc VAT	16.00
9.	01/05/24	OVO: Electricity inc VAT	33.00
10.	08/05/24	Smart Pension: admin fee inc. VAT	26.40
11.	08/04/24	BT: Quarterly rental inc.VAT	255.08
12.	10/05/24	EE: mobile phone charges & WiFi hotspot	33.64
13.	23/05/24	OVO: Electricity inc. VAT	6.00
14.	31/05/24	Suez: Waste collection April	107.78