



Stratfield Mortimer Parish Council Agenda

Members of the Fairground and Cemetery Committee are Summoned to attend the Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 16 May 2024 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

24/001 Public Questions (for agenda items only) - SH

24/002 To receive any apologies for absence – SH

24/003 To receive any declarations of interest – SH

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with the Code of Conduct.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless they have obtained a dispensation.

24/004 Minutes of Last Meeting - SH

To resolve to approve the Minutes of the Extraordinary Fairground and Cemetery Committee Meeting of 28th March 2024.

24/005 Update from Previous Committee Meeting(s) – SH/CLERK

To receive an update, outlining actions taken following the meeting held on 28 March 2024 and other updates.

24/006 Items to be taken into private session - SH

To determine which items, if any, of the Agenda should be taken with the public excluded.

24/007 Items for Consideration and Resolution

1. Policies – DM/GB

To consider any Policies within the ambit of the Committee requiring consideration, amendment, or proposal to Full Council:

- a. Cemetery Regulations and Brochure.

2. Cemetery Extension - AN

To receive an update and agree any further actions.

3. Grounds Maintenance Specification - SH

To review and agree the specifications in order that quotes may be sought for the contract from January 2025;

- a. The Fairground
- b. Pillbox and Cemetery

4. Utility Square & Fairground Footpath Specification – SH/CLERK

- a. To review and finalise the specification.
- b. To resolve the contractors to be asked to tender.

5. Management of Burial Plot – SH/CLERK

To receive an update on burial plot D24.

6. Conversation Area and Pillbox Information Boards – SH/AN

To receive an update and agree any further actions.

24/008 Items for information only - SH

24/009 Communications - SH

To identify items for communicating.

24/010 Future Agenda Items - SH

To identify future agenda items

24/011 Exclusion of Press and Public - SH

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 24/006 on the Agenda, due to the confidential nature of the information being discussed.

**Mrs L Hannawin, Clerk
10/05/2024**