



Stratfield Mortimer Parish Council

Minutes of the Extraordinary Fairground and Cemetery Committee held at Mortimer Methodist Church Hall on Thursday the 28 March 2024 at 7.30pm.

DRAFT MINUTES SUBJECT TO APPROVAL

Present:

Councillors:

Cllr S Hill (Chairman), Cllr G Bridgman, Cllr H Geary, Cllr D Morsley, Cllr A Marsden, Cllr A Noonan, Cllr M Shaw.

Officers:

Mrs L Hannawin, Clerk.

Public/Press:

There were no members of the public and no members of the press in attendance.

Part I

23/034 Public Questions (for agenda items only)

None.

23/035 To receive any apologies for absence

Cllr M Lock did not attend, and no apologies were received.

23/036 To receive any declarations of interest

None.

23/037 Minutes of Last Meeting

To resolve to approve the Minutes of the Minutes of the Fairground and Cemetery Meeting of the 18 January 2024.

RESOLVED unanimously that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

23/038 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded
None.

23/039 Items for Consideration and Resolution

1. Cemetery Extension

To receive an update and resolve:

- a. the designs for the extension.**
- b. That tenders are sought for the build and landscaping.**

Cllr. Noonan gave an update and presented the design for the memorial wall. Once approved, TGMS Ltd will finalise the package for going out to tender for the building of the retaining walls for the bridge and the memorial wall build, and the hard landscaping of the extension. It was agreed the specification should include the tree shown on the design near the memorial wall and for Cllr. Shaw to advise on the type of tree needed. The Schedule of Attendances was considered, and minor changes made. Once received, the tender pack will be circulated to Committee members prior to be issued to contractors for quoting.

Proposed by Cllr Noonan.

Seconded by Cllr Morsley.

Resolved unanimously.

Cllr Bridgman thanked Cllr Noonan for his work to date.

23/040 Items for information only

- The Clerk reported:
 - a further complaint had been received regarding one of the burial plots in the cemetery. The Exclusive Right of Burial owner has been given until the 31st of May to resolve the issues with the plot.
 - play area remedial works and the annual inspection of the Titan and Swing Dome shall be undertaken shortly.
- Cllr Hill reported:
 - that a purchase order has been issued for the replacement of the kissing gate at Hammonds Heath.
 - the plans for the Transport Through the Ages are progressing. He requested the grazing area is cut prior to the event. The area running along the footpath is due to be cut this year.
 - He is looking into obtaining grass crete to assist with the muddy area at the Hammonds Heath entrance, but the Council may wish to consider investing in track mats.
 - The grouting of the War Memorial will be undertaken in May.
- Cllr Bridgman reported:

- the CCTV is live with the static cameras covering the play area and tennis courts. Programmes for the tilt, pan and zoom cameras need setting.
- Work continues on the review of the cemetery regulations, and a draft will be circulated for approval at the next meeting.
- The approved pillbox terms of access need issuing to relevant parties and adding to the website.
- Cllr Noonan has drafted information for the pillbox signage and will shortly issue it to Committee members.
- A purchase order shall be issued to Tree World for replacing the Fairground trees.

23/041 Communications

To identify items for communicating.

None.

23/042 Future Agenda Items

To identify future agenda items

- Cemetery regulations.
- Pillbox information board.
- Utility square and footpath.
- Quotes for the cemetery extension.

23/043 Exclusion of Press and Public

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 23/038 on the Agenda, due to the confidential nature of the information being discussed.

Not needed.

Close

The meeting closed at 20:38.

Date of next meeting: 16th May 2024