

Finance

Full Council 14th March 2024

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 23/139 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.3 a schedule of payments authorised in accordance with Regulations 5.2.3 (“Schedule B i”) or 5.2.4 (“Schedule B ii”) to be noted;

5.2.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or the Chairman of a duly delegated Body, for amounts up to £5,000.00;

5.2.4 from the Clerk for amounts up to £500.00.

Schedule B i – the Clerk in conjunction with the Chairman 01/02/2024 – 29/02/2024

Item	Date of Payment	Payee Details	Amount
Electronic Bank Payments			
1.	09/02/24	Cllr. A. Noonan – Expenses: construction material for cemetery gate.	£215.08
2.	09/02/24	Community Centre CIC: hall hire for NAG meeting.	£30.00
3.	09/02/24	NALC: LCAS registration fee inc VAT.	£60.00
4.	09/02/24	St John’s Hall: hall hire for Annual Parish Meeting.	£40.00
5.	09/02/24	Tactical Facilities Ltd: dog waste empties Jan 24 inc. VAT	£294.00

Schedule B ii – the Clerk 03/02/2024 03/02/2024 - 04/03/2024

Item	Date of Payment	Payee Details	Amount
Card Payments			
1.	09/02/24	Decorative Aggregates: construction material for cemetery gate inc. VAT.	£139.04
2.	13/02/24	Amazon: puncture proof wheelbarrow wheel inc. VAT	£12.95
3.	20/02/24	Earth Anchors Ltd: replacement dog bins and bag retainers inc. VAT	£489.60
4.	22/02/24	Amazon: box of paper inc. VAT	£24.69
5.	22/02/24	Amazon: Laminating pouches & black cartridge inc. VAT	£106.55
6.	29/02/24	Co-op: refreshments for RBL meeting	£6.30
7.	02/03/24	Mortimer Bistro: purchase in error and amount refunded to Unity Trust bank account on 05/03/2024	£31.10