



## Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 14<sup>th</sup> of March 2024 at 7.30pm**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend.

### **Part I**

#### **23/130 Public Questions - GB**

#### **23/131 To receive any apologies for absence - GB**

#### **23/132 To receive any declarations of interest - GB**

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.*

#### **23/133 Minutes of Last Meeting - GB**

To resolve to approve the Minutes of the meeting of the Council of the 8<sup>th</sup> of February 2024.

#### **23/134 Chairman's Remarks - GB**

#### **23/135 Clerk's Report – CLERK**

To receive a report from the Parish Clerk outlining actions taken following the meeting of the Council held on the 8<sup>th</sup> of February 2024 and other updates. *Report 23/135*

#### **23/136 Items to be taken into private session - GB**

To determine which items, if any, of the Agenda should be taken with the public excluded.

#### **23/137 Committee and Working Party Reports**

1. Planning Committee - **GB**
2. Communications Working Party - **GB**
3. D-Day Working Party - **GB**
4. Emergency Planning Working Party - **AR**

5. Garth Hall Working Party - **MD**

## **23/138 Items for Consideration and Resolution**

### **1. Neighbourhood Plan – GB**

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

### **2. Mortimer to Burghfield Cycleway and Footpath – DB**

To receive an update and resolve the:

- a. Contractor to undertake the work.
- b. Additional budget needed.

### **3. Victoria Road Footway - GB**

To consider the recommendations of the Finance and General Purposes Committee with regards to the reinstatement works undertaken and resolve any actions to be taken.

### **4. Pillbox Terms of Access - GB**

To receive and approve the proposed Pillbox Terms of Access.

### **5. Annual Subscriptions and Continuous Payments – GB**

To receive and resolve the Annual Subscriptions and Continuous Payments as recommended by Finance and General Purposes.

### **6. Fees and Charges 2024/25 - GB**

To receive and resolve the fees and charges for 2024/25 as recommended by Finance and General Purposes.

### **7. Clarke’s Educational Foundation: Parish Council’s Representative - GB**

To resolve the appointment of Cllr. M. Lock for a 4-year term.

### **8. Committee and Working Party Appointments - GB**

To resolve the appointment of Cllr. H. Kilshaw to the Planning Committee.

### **9. Climate and Environment Working Party – AM**

To receive an update and resolve the recommendations of the Working Party to underwrite the following expenditure for Greening Mortimer Campaign:

- a. £500.00 for barn owl boxes.
- b. £80.00 for the printing costs for the Big Mortimer Nature Watch.

### **10. Assistant to the Clerk - GB**

To receive a report on the Assistant to the Clerk’s probationary period and resolve any actions to be taken.

## **23/139 Finance**

### **1. Accounts to the 31<sup>st</sup> of January 2024 – CLERK**

To receive and approve the Income and Expenditure Report to the 31<sup>st</sup> of January 2023 and the Balance Sheet as of that date.

### **2. Accounts for Payment – CLERK**

To receive and approve items of expenditure - Schedule A i: *Report 23/139 2*.

**3. Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk – GB**

To receive and note a summary of payments made - Schedules B i and B ii: *Report 23/139 3*

**4. Subscriptions and Continuous Payments – CLERK**

To receive and note a summary of payments made – Schedule C: *Report 23/139 4*

**23/140 Items for information only**

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **GB**
  - a. Planning 22/02/2024
  - b. Finance and General Purposes 07/03/2024
2. District Councillor Reports – **NC/GM/VP**
3. Correspondence: *Report 23/140 3* - **CLERK**
4. Planning decisions and information from West Berkshire Council: *Report 23/140 4* - **GB**
5. Neighbourhood Action Group report – **GB/JW**
6. Health and Safety - **CLERK**
7. Minor Matters – **GB**

**23/141 Communications - GB**

To identify items for communicating.

**23/142 Future Agenda Items - GB**

To identify future agenda items

**23/143 Exclusion of Press and Public - GB**

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 23/136 on the Agenda, due to the confidential nature of the business to be transacted.

**Mrs. L. Hannawin, Clerk**  
**07/03/2024**