

Finance

Full Council 8th February 2024

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 23/125 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.3 a schedule of payments authorised in accordance with Regulations 5.2.3 (“Schedule B i”) or 5.2.4 (“Schedule B ii”) to be noted;

5.2.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or the Chairman of a duly delegated Body, for amounts up to £5,000.00;

5.2.4 from the Clerk for amounts up to £500.00.

Schedule B i – the Clerk in conjunction with the Chairman – up to and including 02/02/2024

Item	Date of Payment	Payee Details	Amount
Electronic Bank Payments			
1.	16/01/24	Ridge & Partners - providing WBC with updated drawings inc. VAT	£1,800.00

Schedule B ii – the Clerk - up to and including 02/02/2024

Item	Date of Payment	Payee Details	Amount
Card Payments			
1.	08/01/24	Amazon - floor lamp inc. VAT	£70.32
2.	16/01/24	Amazon - toner cartridge inc. VAT	£91.90
3.	16/01/24	Amazon - toner cartridge inc. VAT	£91.90
4.	26/01/24	Aspli Lumber & Building Materials – litter picker inc. VAT	£32.07