



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 11th of January at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

23/102 Public Questions - DM

23/103 To receive any apologies for absence - DM

23/104 To receive any declarations of interest - DM

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

23/105 Minutes of Last Meeting - DM

To resolve to approve the Minutes of the Extraordinary Meeting of the Council of the 23rd of November 2023.

23/106 Chairman's Remarks (if any) - DM

23/107 Clerk's Report - CLERK

To receive a report from the Parish Clerk outlining actions taken following the Meeting of the Council held on the 9th of November 2023 and the Extraordinary Meeting held on the 23rd of November 2023 and other updates. *Report 23/107 circulated.*

23/108 Items to be taken into private session - DM

To determine which items, if any, of the Agenda should be taken with the public excluded.

23/109 Committee and Working Party Reports

1. Finance and General Purposes – DM
2. Planning Committee - GB

3. Climate and Environment Working Party – **AM**
4. Communications Working Party - **GB**
5. Garth Hall Working Party - **MD**
6. The Street Footway Working Party - **Working Party Chairman**

23/110 Items for Consideration and Resolution

1. Mortimer St Mary's Parking - DM

To receive an update on the plans for parking and resolve any further actions.

2. Neighbourhood Plan – GB

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

3. Budget - CLERK

To receive and resolve the Budget and Precept of £149,319.00, as recommended by the Finance and General Purposes Committee.

4. Community Grant - DM

To consider the eligible applications and resolve the grants to be made.

5. Council Policies and Documents – GB/CLERK

To receive and approve the following as recommended by the Finance and General Purposes Committee:

- a. Data Protection Privacy Notice
- b. Financial Regulations
- c. Investment Strategy
- d. Procurement Terms

6. Assistant to the Clerk – DM

To receive an update on the recruitment process undertaken and resolve:

- a. the appointment of the Assistant to the Clerk.
- b. the starting date.
- c. the starting salary.

7. Mortimer to Burghfield Cycleway and Footpath (MBCF) – DM

To receive a report from the MBCF Working Party and resolve:

- a. A budget of up to £5000 for the next phase of work
- b. The Clerk seeks quotes for work identified and in conjunction with the MBFC Working Party and Chairman, places an order for the required work.

23/111 Finance

1. Accounts to the 30th of November 2023 – CLERK

To receive and approve the Income and Expenditure Report to the 30th of November 2023 and the Balance Sheet as of that date.

2. Payments made with authorisation of Chairman/Vice-Chairman – DM

To receive and note summary of payments: *Report 23/111 2 circulated*

3. Accounts for Payment - CLERK

To receive and approve items of expenditure: *Report 23/111 3 circulated*

23/112 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **DM**

- a. Finance and General Purposes 02/11/2023
 - b. Planning 23/11/2023
 - c. Planning 07/12/2023
 - d. Finance and General Purposes 07/12/2023
 - e. Planning 21/12/2023
 - f. Finance and general Purposes 02/01/2024
2. District Councillor Reports – **NC/GM/VP**
 3. Correspondence: *Report 23/112 3 circulated* - **CLERK**
 4. Planning decisions and information from West Berkshire Council: *Report 23/112 4 circulated* - **GB**
 5. Councillor surgeries - **DM**
 6. Neighbourhood Action Group report – **GB/JW**
 7. Health and Safety - **CLERK**
 8. Minor Matters – **DM**

23/113 Communications - DM

To identify items for communicating.

23/114 Future Agenda Items - DM

To identify future agenda items

23/115 Exclusion of Press and Public - DM

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 23/108 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk

05/01/2024