



Purpose

All major emergencies will be dealt with by the emergency services, local authorities, utilities and voluntary agencies. The Emergency Plan is not intended to be a substitute for these services and, in the event of an emergency the first course of action should always be to contact the emergency services by **dialling 999**.

The purpose of the Ash Parish Council Emergency Plan is to cover extreme circumstances, (for example, heavy snowfall or flooding) that may prevent the emergency services from reaching the scene immediately. In such cases the initial response may rely on the residents of the Parish.

The Emergency Plan sets out how an initial response will be co-ordinated.

Appendix A includes emergency contact numbers for use as required

Initial Response Actions

If an emergency arises and it is not possible for the emergency services to respond straight away, or it is not possible to contact the emergency services, the Ash Emergency Plan should be initiated:

1. Contact the Emergency Co-ordinator/Deputy Co-ordinator

Contact Name	Role	Contact Number
Patricia Scott	Councillor	01252 324941
The Emergency Co-ordinator will contact the Deputy Co-ordinator		
Nigel Manning	Chairman of the Council	01252 655999

The Emergency Plan and Emergency Kit will be held at the Parish Office within the Ash Centre. Cllr Manning will hold a key to the Centre. In the event of Cllr Manning being unavailable, a key holding Officer will be contacted from the list supplied to the Emergency Co-ordinator and the Deputy Co-ordinator.

The Co-ordinator will contact the Initial Response Team

If the Emergency Co-ordinator and the Deputy Co-ordinator are not available, contact the Initial Response Team (step 2)

2. Initial Response Team

Contact Name	Role	Contact Number
Carole Olive	Clerk to the Council	01252 328287
John Tonks	Vice Chairman of the Council	07754679296
After evaluating the emergency and determining the most suitable venue: The Initial Response Team will co-ordinate the Local Response Team		

3. Local Response Teams

Ash Vale

Contact Name	Role	Contact Number
Nigel Manning	Chairman APC	01252 65999

Ash Wharf

Contact Name	Role	Contact Number
Patricia Scott	Councillor	01252 324941

Ash South

Contact Name	Role	Contact Number
Jo Randall	Councillor	01252 344929

Rowan

Contact Name	Role	Contact Number
Paul Spooner	Councillor	01252 338627

Follow-up Actions

The **Local Response Teams** will contact the keyholders for identified assembly points and will cascade information to volunteers listed in the Volunteers Register (*keyholder and volunteer contact details are not for general publication*)

1. Primary Assembly Points

All volunteers should gather at the Primary Assembly Points, as advised by the Local Response Team:

Ash Vale North

Carrington Recreation Ground Carrington Lane Ash Vale Surrey GU12 3PG	Holly Lodge School Stratford Road Ash Vale Surrey GU12 5PX
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Ash Vale South

1 st Ash Vale Scout Hut Wood Street Ash Vale Surrey GU12	To be confirmed
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Ash Wharf North

The Ash Centre Ash Hill Road Ash Surrey GU12 5DP	Victoria Hall Ash Hill Road Ash Surrey GU12 5DN
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Ash Wharf South

St Peters Church and Centre Ash Church Road Ash Surrey GU12 6LU	Ash Grange School Ash Church Road Ash Surrey GU12 6LX
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Rowan

To be confirmed	Shawfield Day Centre Shawfield Road Ash Surrey GU12 6QX
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Ash South

Harpers Scout Hut Harpers Road Ash Surrey GU12 6BT	The Lion Brewery 104 Guildford Road Ash Surrey GU12 6BT
Ash Manor School Manor Road Ash Surrey GU12 6QH	

In the event of an emergency incident requiring evacuation from a given area of the Parish, the Local Response Team will advise volunteers accordingly and designate the safest area/temporary shelter for residents to be evacuated to, as at Appendix B. (This may include venues outside of the Parish boundary).

ASH PARISH COUNCILLORS

Ash South and Tongham Ward

Cllr Mrs Jo Randall
2 Southlands Close
Ash
Surrey GU12 6NL
01252 344929

Cllr Nigel Kears
Malvern
Hazel Road
Ash Green
Surrey
07941 878789

Cllr Martin Burgess
40 Parish Close
Ash
Surrey
GU12 6NU
07881 910797

Ash Vale Ward

Cllr Nigel Manning
40 Wentworth Crescent
Ash Vale
Surrey GU12 5LE
01252 665999

Cllr Mrs Marsha Moseley
40 Wentworth Crescent
Ash Vale
Surrey GU12 5LE
01252 665999

Cllr Laurence Armes
19 Derry Close
Ash Vale
Surrey
GU12 5SR
01252 662956

Cllr John Tonks
73 Vale Road
Ash Vale
Surrey
GU12 5HR
07754 679296

Ash Wharf Ward

Cllr Mrs Jayne Hewlett
Tir Na Nog
Horseshoe Lane
Ash Vale
Surrey GU12 5LJ
01252 345212

Cllr Mrs Pat Scott
159 Ash Hill Road
Ash
Surrey
GU12 5DW
01252 324941

Cllr Andrew Gomm
24 Ash Church Road
Ash
Surrey
GU12 6LX
01252 316411

Cllr Bill Cole
35 Culverlands Close
Ash
Surrey
GU12 5TD
01252 664675

Rowan Ward

Cllr Paul Spooner
Windsor Lodge
Windsor Gardens
Ash
Surrey GU12 6QT
01252 338627

2. Village Resources and Skills

The Local Response Team and volunteers will assess if resources such as four wheel drive vehicles are relevant to the emergency and contact the appropriate provider as listed in the Volunteers Register

The Local Response Team and volunteers will assess if medical assistance is relevant to the emergency and contact the relevant provider listed in the Volunteers Register.

In the event of loss of telephones/mobile networks /computer access it may be necessary to contact messengers as listed in the Volunteers Register.

3. Vulnerable Groups

If appropriate contact will be made with the following vulnerable groups:

Ash Vale

Holly Lodge County Primary School, Stratford Road	
Cherry Vale Nursery, Frimley Road	
St Mary's Sunflowers, Wood Street/Vale Road	
15a Vale Road Care Home (United Response)	

Ash Wharf

Shawfield County Primary School, Winchester Road	
Ash Grange Primary School, Ash Church Road	
Jack and Jill Nursery, Winchester Road	
Sunflowers Nursery, Harpers Road Scout Hut	
Ash Grange Sure Start Nursery, Ash Church Road	
Abbeywood Care Home, Wharf Road	
Ashbourne Court Care Home, Ashbourne Close	
149 Ash Street Care Home	

Rowan

Japonica Court, Shawfield Road	
Japonica Court Day Care, Shawfield Road	
Shawfield Day Centre, Shawfield Road	

Ash South

Ash Manor School, Manor Road	
Walsh C/E Junior School, Ash Street	
Walsh C/E Infant School, Ash Street	
Friends Forest Nursery, Manor Road	
Little Fishes Nursery, St Peters Centre, Ash Church Road	
Fenton Lodge Care Home, Hazel Road, Ash Green	
Shandon, White Lane, Ash	

4. Incident Handling

During an emergency, anyone involved in co-ordinating a response should keep a log of all requests for assistance and any action taken. A supply of log sheets will be included with the Plan when issued.

The Emergency Co-ordinator will liaise with the emergency services and will be responsible for cascading progress/news to the Response Teams, including instructions to stand-down.

This is a living document that will be revised and updated as necessary

Appendix B – Temporary Shelters

Holly Lodge School Stratford Road Ash Vale GU12 5PX

Scout Headquarters Wood Street Ash Vale GU12 5JG

The Ash Centre Ash Hill Road Ash GU12 5DP

Victoria Hall Ash Hill Road Ash GU12 5DN

St Peters Centre Ash Church Road Ash Church Road GU12 6LU

Shawfield Centre via Helen Barnsley GBC.

Harpers Scout Hut Harpers Road Ash GU12 6BT

The Lion Brewery Guildford Road Ash GU12 6BT

Note:

All contact details for the temporary shelters and the facilities available will be kept with the Emergency Plan.

All contact details for volunteers will be kept with the Emergency Plan

EMERGENCY TELEPHONE NUMBERS

Police/Ambulance/Fire 999

SURREY COUNTY COUNCIL	
Office Hours	03456 009 009
Highways Emergencies	0300 200 1003
GUILDFORD BOROUGH COUNCIL	
Office Hours	01483 505050
Out of Office Hours	01483 564821
Civil Emergency	01483 300249
Flooding and Sandbags	01483 455091
Environmental Health (inc stray dogs)	01483 564821
Health and Community Care	01483 444371
WATER AND FLOODING	
Environment Agency Flooding Emergency Hotline	03459881188
Thames Water – Water Leaks	0333 000 3330
Thames Water – Sewer Related Flooding	0800 316 9800
South East Water – Office Hours	0333 000 0002
South East Water – Out of Office Hours	0333 000 0365
GAS	
National Gas Emergency Smell of Gas or Carbon Monoxide Pipeline strike - even if no leak	0800 111 999

EMERGENCY TELEPHONE NUMBERS

ELECTRICITY	
UK Power Networks – emergency line	0800 31 63 105
UK Power Networks are responsible for high voltage overhead electricity lines.	
Action should be taken immediate for any potential hazard on or hear an overhead electricity line:	
Evacuate the area and warn passers-by and contact the emergency number	
National Grid	0800 40 40 90
Power Cuts/Power Cut Queries	105
MOD	
Defence Training Estate Training Area	01483 798357
Senior Range Officer for Ash Ranges	01252 325233
HQ Aldershot Garrison Guardroom	01252 348158
MEDICAL	
Frimley Park Hospital	01276 604604
Royal Surrey County Hospital	01483 721122
Ash Vale Health Centre	01252 317551
HAMPSHIRE COUNTY COUNCIL	
Office Hours	0300 555 1357
Emergency Planning	01962 846846
Roads and Transport	0300 555 1388

EMERGENCY TELEPHONE NUMBERS

RUSHMOOR BOROUGH COUNCIL	
Office Hours	01252 398399
Out of Office Hours	01252 398183
OTHER	
FARNBOROUGH AIRPORT	01252 379000
DEFRA	03459 335577
TOBY HOPKINS (TREE SURGEON)	01252 674882 07973 172813