

Stratfield Mortimer Parish Council

Finance and General Purposes 07/12/2023

Emergency Plan

Agenda item 23/058 3: To consider the requirement for an emergency plan and agree further actions.

BACKGROUND

West Berkshire Council's (WBC) Emergency Planning Officer have emailed providing information regarding community resilience and setting up an emergency plan.

Their introductory email states:

As you know, emergencies happen, and during large-scale incidents, emergency responders will have to prioritise areas where needs are greatest. There will be times where your community will be affected but may not be in immediate danger. During this time, it is important to know how to help yourself and those in your surrounding community. Emergency Plans are one way to support and create a hub of resilience within the community, reducing the impacts both in the short and long term. As I am sure you are aware we undertake annual audits of Community Emergency Plans, if you have plans, please could I ask that you confirm and send us a copy with a completed GDPR form attached.

If you do not have a plan in place, I have attached a toolkit and template for your guidance. There are numerous benefits to implementing community resilience from identifying risks that can be addressed to acquiring funding options such as the SEN resilience fund. Thanks in advance and please don't hesitate to contact me with any queries so I can best support you.

They have provided the following documents:

- 23-058 3.1 Community Emergency Plan Toolkit
- 23-058 3.2 Community Emergency Plan Template

Examples of other Council's Emergency Plans may be found as follows:

- 23-058 3.3 Ash emergencyplan2017
- 23-058 3.4 Launton-Emergency-Plan-November-2022-Public-Version-booklet
- 23-058 3.5 Roche Community Emergency Plan A4[1]

Clerk 01/12/2023