



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 12th of October 2023 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

23/069 Public Questions (for agenda items only) - DM

23/070 To receive any apologies for absence - DM

23/071 To receive any declarations of interest - DM

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

23/072 Minutes of Last Meeting - DM

To resolve to approve the Minutes of the Meeting of the Council of the 14th of September 2023.

23/073 Clerk's Report - CLERK

To receive a report from the Parish Clerk outlining actions taken following the Meeting of the Council held on the 14th of September 2023 and other updates.

23/074 Items to be taken into private session - DM

To determine which items, if any, of the Agenda should be taken with the public excluded.

23/075 Committee and Working Party Reports

1. Planning Committee – **DB**
2. Fairground and Cemetery - **SH**
3. Climate and Environment Working Party – **AM**
4. Communications Working Party - **GB**

5. Garth Hall Working Party - **MD**
6. Mortimer to Burghfield Cycleway and Footpath - **DM**
7. The Street Footway Working Party - **Working Party Chairman**
8. SMPC Awayday - **DM**

23/076 Items for Consideration and Resolution

1. Councillor Vacancy – DM

To consider any applications for co-option to fill the Casual Vacancies on the Parish Council and vote to appoint a co-opted parish councillor.

2. Neighbourhood Plan – GB

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

3. Policies - DM

a. To receive the personnel policies as agreed by Finance and General Purposes:

- i. Dignity at Work.
- ii. Disciplinary.
- iii. Equal Opportunities.
- iv. Expenses.
- v. Grievance.
- vi. Performance Management
- vii. Sickness and Absence.

b. To receive and approve:

- i. Expenses.
- ii. Health and safety.

4. Victoria Road Footway – NC

To resolve to pay 50% of the cost of reinstating a pavement outside Mortimer Café/David Cliff Estate Agent to improve pedestrians' safety.

5. Finances and General Purposes Committee - DM

To appoint a further member to the Finance and General Purposes Committee.

6. Remembrance Day Commemorations – CLERK

To receive an update on the planned commemorations and agree further actions to be taken.

7. Councillor Surgeries

To resolve the Council will hold surgeries and consider dates, times and venues accordingly.

8. Community Grant

To consider any applications received and consider whether to open another round of applications.

23/077 Finance

1. Accounts to the 31st of August 2023 – RFO

To receive and approve the Income and Expenditure Report to the 31st of August 2023 and the Balance Sheet as of that date.

2. Payments made with authorisation of Chairman/Vice-Chairman – DM

To receive and note summary of payments: Appendix 23/077 2 – circulated

3. Accounts for Payment - CLERK

To receive and approve items of expenditure: Appendix 23/077 3 – circulated

23/078 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **DM**
 - a. Fairground and Cemetery 21/09/2023
2. District Councillor Reports – **NC/GM/VP**
3. Correspondence: Appendix 23/078 3 circulated - **CLERK**
4. Planning decisions and information from West Berkshire Council: Appendix 23/078 4 circulated - **DB**
5. Neighbourhood Action Group report – **GB/JW**
6. Health and Safety - **CLERK**
7. Minor Matters – **DM**

23/079 Communications - DM

To identify items for communicating.

23/080 Future Agenda Items - DM

To identify future agenda items

23/081 Exclusion of Press and Public - DM

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 23/074 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk

06/10/2023